UNIVERSITY POLICY SA-09.00-06/01

DATE: June 21, 2001

TO: University of West Florida Community

FROM: Morris L. Marx. President

SUBJECT: Disabled Student Services Testing Policy for Students with Disabilities

AUTHORITY: 240.209 F. S. and Rule 6C-6.018, F.A.C.

Policy/Purpose: Describes UWF Testing Accommodations for Disabled Students

In order to be considered for testing accommodations, students with disabilities must:

1. Self-identify with the office of Disabled Student Services (DSS);

2. Complete an interview with the DSS Director or Program Assistant;

3. Provide acceptable documentation of disability; and

4. Sign a “Release of Information for Faculty” form.

Testing accommodations will vary with the nature of the individual student’s disability. Specific services provided may include, but are not limited to: extended time, private test area, enlarged printed text, braille printer, readers, magnification devices, writers, recorded text, calculator, spell checker, word processor, sign language interpreters, and alternative test response format. Testing accommodations are approved on a case-by-case basis and existing documentation must support their use.

APPROVED: DATE: July 5, 2001

Dr. Morris L. Marx, President

06/21/01