Present: Raid Amin, Ted Fox, Richard Hawkins, Richard Hough, Kathy Johnson, John Platt, Pat Wentz

Adoption of the Agenda
The February 7, 2014 Agenda was approved as presented

Adoption of the November 1, 2013 Executive Committee Minutes
The November 1, 2013 Executive Committee Meeting Minutes were approved as distributed.

Administrative Reactions
There were no actions recorded from the January 14, 2014 Faculty Senate Meeting.

Brief Announcements

Brief Announcements and Related Discussions [Richard Hough]

Nominating Committee Charge
The Nominating Committee has been charged to present a slate of candidates for the offices of Vice President and Secretary during the March Senate meeting; voting will take place during the April Senate meeting.

Attendance Reporting and Financial Aid
President Hough: Vice Provost George Ellenberg asked to include Attendance Reporting and Financial Aid on the Administration/Executive Committee Agenda. However, Dr. Ellenberg was called away to meetings in Orlando and this item may be presented by another Administrator or postponed until next month.

Board of Governors (BoG) Performance Based Funding
Senator Platt: As a member of the Advisory Council of Faculty Senates (ACFS) I received a copy of the Press Release from the BoG unveiling performance based funding. We have no idea what the final result will be. I will be attending the ACFS meeting next week and one of the BoG members is scheduled to speak.

Governor’s 2014-2015 Budget Recommendation Highlights
Board of Trustees (BoT) Public Comment Policy
President Hough: A copy of the BoT Public Comment Policy has been attached for your review. This Policy should serve as a model for the Faculty Senate; currently the Senate Bylaws does not present clarification in this area. The Governance Committee has been charged to review the Senate Bylaws and present a recommendation.

Senator Wentz: The Governance Committee has met and this item is a part of our Report.

Academic Reorganization Proposal
President Hough: Provost Martha Saunders hosted a Retreat this week to review the Academic Reorganization Proposal. I attended the Retreat and Dr. James Arruda was also in attendance serving in his role as Administrative Fellow for Academic Programs and Curriculum. Provost Saunders has indicated that she would like to implement the five colleges one at a time; however, Senior Associate Vice President and Chief Information Officer for Information Technology Services Michael Dieckmann stated that bringing all five online at once would be preferred in order to establish the infrastructure.

Electronic Courseware Policy
President Hough: Patricia Lott, General Counsel, updated the University Policy System by posting both the existing general policy on Intellectual Properties as well as the Electronic Courseware Policy for Intellectual Properties.

Organizational Reports

Academic Council Report [Ted Fox]
Senator Fox: The Academic Council met on Friday, January 24, 2014 and the following items will be presented to the Faculty Senate for consideration:
✓ Action Items
  ▪ Student Intellectual Property Policy
  ▪ Undergraduate Certificate in Information Security Management
  ▪ Graduate Certificate in Leadership for Transforming Health Care
  ▪ Undergraduate CCRs.
  ▪ Graduate CCRs

There are still 38 CCRs that are awaiting final review. We hope to have completed that review in time for the February Senate meeting.

Senator Wentz: Will the new CCR system be an improvement?
Senator Fox: The Course Information Management System (CIM) should make the process easier but there will be a learning curve and require training.

Governance Committee Report [Pat Wentz]
Senator Wentz: The Governance Committee met on Friday, January 17, 2014 and the following items will be presented to the Faculty Senate for consideration:
Action Items
- Honorary Awards and Recognition Committee Charter Revision
- UWF Policies on Policies
- Faculty Senate Charter and Bylaws (Requires a two-week posting)

Informational Item
- Revisit UWF Policy Routing Mechanism for Clarification

Faculty Senate Charter and Bylaws
Senator Wentz: The Governance Committee was charged to review the Faculty Senate Bylaws and provide a recommendation to clarify the language regarding Open Forum. As a note: All revisions to the Faculty Senate Bylaws require a two-week posting prior to final vote of the Faculty Senate.

MOTION: The Governance Committee recommended the following revision to Section VI.D. “A person not a member of the Senate may speak only with the recognition of the presiding officer, or by direction of the Senate recommendation of at least one Senator.”

President Hough: We have a mechanism in place for visitor presentations. Senator Wentz: The Governance Committee only addressed Open Forum. President Hough: The Motion should specify a time limit. Senator Amin: Isn’t Open Forum an opportunity for Senators to speak freely? President Hough: There is also a mechanism in place for Senators to address items on the agenda. Senator Amin: Is Open Forum recorded and a part of the Minutes? Senator Platt: Yes, Open Forum is a part of the governance system. Senator Amin: Then we need to make sure that all of the Senators know that Open Forum is recorded and a part of the Minutes. Senator Wentz: There are just a few full Professors on the Senate and we need to respect the Senators who wish to speak but have to be careful. Senator Hawkins: Let’s remind Senators which members are full Professors. President Hough: I will address these issues at the next Senate meeting and remind Senators that they represent their constituents and we will review the role of a Senator. The Motion from the Governance Committee needs to specify a time limit.

MOTION and SECOND for an Amendment to the Motion: The Executive Committee suggested the following AMENDMENT to the MOTION: “A person not a member of the Senate may speak for up to five minutes only with the recognition of the presiding officer, or by direction of the Senate recommendation of at least one Senator.”

VOTE=====APPROVED

Planning and Special Issues Committee [Richard Hawkins]
No Report.
Senator Hawkins: I am gathering data and background on the PSIC charge to consider a resolution to support stop tenure clock during leave of absence and then plan to call a PSIC meeting for a recommendation.

**New Business**

**Charges to Senate Sub-Committees**

**Academic Council**
- Request for Graduate Certificate in GIS
- Graduate School Policies and Procedures Manual: Phase 2 Procedures
- Request for Undergraduate Certificate in Intelligence Analysis as related to the area of Cyber Security

**Governance Committee**
- No new charges

**Planning and Special Issues Committee**
- ITS Support Hours: Online Classes (Rewrite for clarification to include Friendly Amendment)
- Consider Resolution to Support Stop Tenure Clock During Leave of Absence

**Open Forum**

**Comments:**
- Consider limiting Brief Announcements by Administration

**Adjournment**
The February 7, 2014 Executive Committee Meeting adjourned at 10:00 a.m.
Carol Settle, Recording Secretary.