VOTING MEMBERS PRESENT:
Raid Amin
Subhash Bagui
Richard Calvasina
Marie Therese Champagne
Joanne Curtin
Ted Fox
Richard Hawkins
Richard Hough
Kathy Johnson
Kevin Kern
Geoff LaForte
Esmail Mohebbi
John Platt
Chris Pomory
Ronald Ramsey
Kathy Romack
Sherry Schneider
Diane Scott
Pat Wentz
Paul Williford

EX OFFICIO MEMBERS PRESENT:
Judy Bense (UWF President)
Jonathan Fink (CAS Council Chair)
Kathy Johnson (Emerald Coast Council Chair)
Chula King (Provost)
John Reeves (Staff Senate Chair)
Debra Vinci (COPS Council Chair)
Amanda Ziegler (Library Faculty Council Chair)

ABSENT:
Charlie Song (Proxy to Pat Wentz)
Susan Walch (UFF Chair)
Julie Ann Williams (COB Council Chair)

GUESTS:
Matt Altier (VP Administrative Services)
Kevin Bailey (VP Student Affairs)
George Ellenberg (AVP)
Jesse Farthing (Voyager)
Jane Halonen (CAS Dean)
Arup Mukherjee (Management &MIS Chair)
Ed Ranelli (COB Dean)

**COMPLETE MINUTES OF THE FACULTY SENATE MEETING**
The Faculty Senate Meeting of September 9, 2011 was called to order by Senate President Chris Pomory at 1:00 p.m. in the Alumni Room, Main Campus, in Pensacola, Florida.

**APPROVAL OF THE AGENDA**
The September 9, 2011 Faculty Senate Agenda was adopted as presented.

**Call for Proxies**
Pat Wentz proxy for Charlie Song

**MINUTES**
The Faculty Senate Meeting Minutes of May 13, 2011 were approved as distributed.

**ADMINISTRATIVE REACTIONS**
The Administrative Reactions for the Faculty Senate meeting of May 13, 2011 are linked to the Minutes. The first item from the Academic Council Report: Lower Division Courses Substituted for Upper Division Courses was TABLED by the Faculty Senate during the May Faculty Senate meeting; however, Provost King accidently approved the item. This issue will return to the Academic Council agenda.

The Administrative Reactions for the Faculty Senate Executive Committee meeting of June 17, 2011 are linked to the Minutes.

The Administrative Reactions for the Faculty Senate Executive Committee meeting of July 15, 2011 are linked to the Minutes.

**ANNOUNCEMENTS: FACULTY SENATE PRESIDENT**

**Welcome New and Returning Senators**
President Pomory: Welcome to the 2011-2012 academic year. Members of the Faculty Senate also serve on one of the Faculty Senate sub-committees. I am looking forward to a good year. I have already met with President Bense and began discussions relating to the following three topics: 1) growth trajectory; 2) salary compression; and 3) Strategic Academic Visioning and Empowerment (SAVE) Team recommendations.

**Faculty Senate Meeting Schedule**
President Pomory: The Faculty Senate meeting schedule has been posted and linked for your review.

**Faculty Senate Sub-Committee Membership**
President Pomory: Memorandums have been distributed announcing your sub-committee membership. The chairperson of the committee will contact you to develop a meeting schedule.

Online Training
President Pomory: Dr. Vance Burgess has been invited to the October Faculty Senate meeting to provide a short overview on faculty training for online courses.

Strategic Academic Visioning Empowerment (SAVE) Committee Report
President Pomory: The SAVE Report is due by October 1st; the report will be an agenda item for the October Senate meeting and I really hope that the Faculty Senate will encourage implementation of the recommendations from this report.

GUEST INTRODUCTION
VP Matt Altier: I am excited to be a part of UWF; we are working on several projects and activities.
President Pomory: VP Altier plans to help us solve some of our financial problems.

ANNOUNCEMENTS AND DISCUSSIONS: ADMINISTRATION

President Judy Bense
Welcome back new and returning Senators. We have a large freshman class of 1463 students; we grew our freshman class by 17% over last year. Our goal was to grow our retention from freshman to sophomore by 1%; year before last it was 71% this year we reached 75%. The GPA for the incoming class from high school is 3.48. Our entrance requirements have stayed the same but the students that are coming to UWF have a higher GPA. The ACT average is 22.75 while the state average is 19. Our transfer students are up by 5%. The overall growth of our student body is 2.8%. We are moving along with purposeful growth. Another interesting statistic is that 20% of our students are fully online students. Our housing is at 100% capacity; we have students in triplets in the dorms. We expect to open our new dorm next fall.

Growth means more money and we get to decide what to do with this extra money. Provost King has indicated that UWF needs to hire 62 new faculty members in order to be in full compliance with SACS for our next review in 2015. We plan to hire 22 new faculty members each year for the next three years. So, $2.7 million of our new growth money and differential funding was allocated for new faculty lines.

President Pomory is persistent in bringing up the discussion relating to faculty compression/inversion. Finding money to begin the process of bringing our faculty up to the national average (in his/her field) is on my agenda. I can’t promise it because we do not have anything identified yet but things are looking positive. I do believe in investing in people.

Provost Chula King
I want to echo what Senate President Pomory stated earlier about the Faculty Senate being involved in the implementation of the recommendations from the SAVE Committee. The SAVE Committee membership consists mainly of faculty members; they have been working really hard for 8 or 9 months. A final report is due by October 1st.

Questions

Senator Amin: The new faculty hiring should be balanced with compression/inversion.
President Bense: Absolutely, that is why it is on my radar. The Blue Ribbon Salary Committee determined a method for calculating the national average and I want to look at their recommendations.

ANNOUNCEMENTS AND DISCUSSIONS: College Councils, Emerald Coast, Staff Senate, Library, UFF, and Students

CAS Council
CAS Council Chairperson Jonathan Fink: The 2011-2012 CAS Council has met one time and opened dialogue with a list of proposals. We will present a report to the Faculty Senate as the list becomes more formalized.

Library Faculty Council

LFC Chairperson Amanda Ziegler: The Great Good Place on the second floor of the Pace Library is a discussion area capturing a sense of community for peer (faculty/faculty and student/student) and faculty/student dialogue. It is not a study room (the library's fourth floor is a designated quiet area); the room will have a normal conversation level noise.

The purpose for this community space parallels that expressed by UWF Professor Emeritus Ray Oldenburg in his writings, including The Great Good Place: Cafés, Coffee Shops, Bookstores, Bars, Hair Salons, and Other Hangouts at the Heart of a Community, 1999; and, Celebrating the Third Place: Inspiring Stories about the "Great Good Places" at the Heart of Our Communities, 2001.

There are 62 seats around two-seat bistro (high) tables, four- and six-seat round tables and one rectangular table. There are four lounge chairs and two end tables. A "counter" area near the entrance is designed for individuals when reading newspapers or using a laptop. The space includes a room housing three vending machines and two microwave ovens. Student and faculty art is displayed on the walls. Additionally, a built-in case displays faculty print publications as well as popular magazines.
**Staff Senate**

Staff Senate Chairperson John Reeves: I am a member of the Dan North Memorial Committee and I would encourage support so that Dan’s memory can be carried on.

The Staff Senate has started a project called “Help our Heroes.” We would like to request that everyone bring in old cell phones that can be donated and sold for parts. The money gained from this sale will be used to buy minutes for military serving overseas. Collection boxes will be available campus-wide soon.

The Staff Senate will begin the annual “Hand to Paws” project in October; collections boxes will be available campus-wide for that project also.

We are beginning to start planning for the Holiday Luncheon. More information will be forthcoming.

**SGA**

SGA Representative Ronald Ramsey: The SGA elections are September 26. The SGA plans to begin discussions relating to a UWF Honor Code possibly including the Honor Code in a banner above the white board in each classroom.

Senator Amin: I like the idea of an Honor Code moving forward; it improves the weight of a degree from UWF.

**ORGANIZATIONAL ISSUES: COMMITTEE/COUNCIL REPORTS**

No Reports.

**UNFINISHED BUSINESS**

**Lower Division Courses Substituted for Upper Division Courses**

President Pomory: This item was TABLED by the Faculty Senate during the May Faculty Senate meeting; however, Provost King accidently approved the item. This issue will return to the Academic Council agenda. The original recommendation from the Academic Council was: The Academic Council recommends that only two courses (with a maximum up to eight hours) are allowed to be substituted at the upper division level from the lower division level.

Senator Johnson: The Department of Criminal Justice has entered an agreement with the Northwest State College and we need to look at the language in this agreement before approving the Academic Council’s recommendation.

CAS Dean Halonen: Dr. Tom Westcott is working on a complex issue and gathering data that might be useful relating to further discussion on this topic.

President Pomory: The Academic Council is re-charged to provide a recommendation relating to “Lower Division Courses Substituted for Upper Division Courses.” In addition, the Academic Council is charged to request a copy of the data from Dean Halonen and
to review the language in the agreement between UWF Department of Criminal Justice and Northwest State College before making a final recommendation.

NEW BUSINESS

Charges to Senate Sub-Committees

Academic Council
- CCR Review
- Grade Appeal Process Policy
- Major GPA
- General Education Assessment and Reform (GEAR) Task Force Report
- Lower Division Courses Substituted for Upper Division Courses

Governance Committee
- Faculty Senate Bylaws (III.D.7) Revision
- Continuity of Operations Charter Revision
- Campus Safety and Security Council Charter Revision
- Information Technology Prioritization Committee Charter Revision
- Parking and Transportation Advisory committee charter Revision
- Program of Incentive for Efficiency Charter Revision
- Property Control Board Charter Revision
- Sick Leave Pool Charter Revision
- USPS Educational Leave with Pay Committee Charter Revision
- University Public Health Committee Charter Revision

Planning and Special Issues Committee (PSIC)
- Student Grievance Process Policy
- Block Rate Tuition Task Force: Faculty Member to be Appointed
- Banner Communications Team: Faculty Member to be Appointed

Faculty-Sponsored Merit Scholarship Committee
- Merit Scholarship Apportionment Across the Colleges

OPEN FORUM

UWF Men of Color Retreat
Senator Romack: The UWF Men of Color Retreat is scheduled for Friday, September 23, 2011 from 6:30 to 11:00 PM in the Commons Conference Center. The theme of the Retreat is: “Lack of knowledge is darker than night.”

Favor House
Senator Schneider: The School of Psychological and Behavioral Sciences invites campus departments to assist the Kids Center, a safe, secure environment for children living in the community who experience domestic violence in their family. Faculty and
staff can donate item(s) on the wish list during September and October. Click the following link to view the complete wish list and campus donation locations: http://uwf.edu/spbs/images/FavorHouse_Kids_Center_Flyer.pdf. If your department is interested in being a collection box location, contact the School of Psychological and Behavioral Sciences, Building 41, Room 250, Ext. 2363. Donation receipts are available upon request. They are not accepting monetary donations.

Board of Trustees (BoT) Faculty Lobbyist
Senator Platt: Has there been further discussion relating to the request for a faculty lobbyist to the BoT?
President Pomory: There has been no movement on that topic.
Senator Platt: The Faculty Senate President cannot lobby for the faculty since the Faculty Senate President also serves on the Board of Trustees; this would be in violation of the Sunshine Laws. We talked about asking the Faculty Senate Vice President to serve as the faculty lobbyist.
President Pomory: During the October Executive Committee meeting the Governance Committee will be charged to consider this issue.
Senator Wentz: That issue will affect the Faculty Senate Bylaws.
President Pomory: That will extend the charge for the Governance Committee.

Proctor Exams
Senator Champagne: Why do our students have to pay to take a proctored test on campus for an online course? The University of North Florida does not charge. This just seems unethical.
President Pomory: The Academic Council did not want to recommend proctored exams because of the cost to students; however, now SACS is involved.
Senator Platt: UWF is a small school and first time in college students do not have much money. A lot of our students are working and going to school. Let’s work to find “free” ways to proctor exams.
President Pomory: I will talk to the Provost about this issue during our monthly meeting.
CAS Council Chairperson Fink: There is not an accountable system for the digital workload for faculty.
Senator Romack: The additional workload for online compensation is a big issue.
Senator LaForte: Maybe we could get CUTLA involved in proctoring. We may wish to send this charge to the PSIC for further discussion.
President Pomory: I will talk to the Provost first and report back to the Executive Committee.

Parking
Senator Hawkins: The only open parking spaces near the new dorm are for reserved parking.

ADJOURNMENT
The September 9, 2011 Faculty Senate Meeting adjourned at 2:30 p.m.
Carol Settle, Recording Secretary