VOTING MEMBERS PRESENT:
Kristie Abston (COB)
Raid Amin (CAS)
James Arruda (CAS)
Eric Bostwick (COB)
Marie-Therese Champagne (CAS)
Ted Fox (CAS)
Richard Frazee (COPS)
Richard Hough (COPS)
Kathy Johnson (COPS)
Geoff LaForte (CAS)
Johan Liebens (CAS)
Esmail Mohebbi (COB)
Lakshmi Prayaga (COPS)
Hedi Salanki-Rubardt (CAS)
Jossy Uvah (CAS)
Pat Wentz (COPS)
Amanda Ziegler (Library)

EX OFFICIO MEMBERS PRESENT:
Judy Bense (UWF President)
Diane Bagwell (COPS Council Chairperson)
Kathy Johnson (COPS Emerald Coast Representative)
Robert Philen (CAS Council Chairperson)
Martha Saunders (Provost)

ABSENT:
Steve Belko (UFF Representative)
Glenn Breed (CAS)
Molly Brown (Library Faculty Council Chair)
Richard Hawkins (COB)
Howard Hesse (Staff Senate President)
Daniel McBurney (SGA)
Daniel Pace (COB Council Chairperson)
John Platt (COPS – Proxy to Richard Frazee)
Anna Shiplee (CAS – Proxy to Marie-Therese Champagne)
GUESTS:
Jay Clune (Administration/Accreditation Fellow)
Michael Dieckmann (Senior Associate and Chief Information Officer)
George Ellenberg (Vice Provost)
Joffery Gaymon (Assistant Vice President Enrollment Affairs)
Mike Huggins (Interim CAS Dean)
Tim O’Keefe (Interim COB Dean)
Richard Podemski (Dean, Graduate School)
Stacie Whinnery (Interim COPS Dean)

COMPLETE MINUTES OF THE FACULTY SENATE MEETING
The Faculty Senate Meeting of February 14, 2014 was called to order by Senate President Richard Hough at 2:00 p.m. in the Alumni Room, Main Campus, in Pensacola, Florida.

APPROVAL OF THE AGENDA
The February 14, 2014 Faculty Senate Agenda was adopted as presented.

Call for Proxies
Richard Frazee proxy for John Platt
Marie-Therese Champagne proxy for Anna Shiplee

APPROVAL OF THE MINUTES
The January 10, 2014 Faculty Senate Meeting Minutes were approved as distributed.

Administrative Reactions
There were no actions from the Faculty Senate January 10, 2014 Meeting.

BRIEF ANNOUNCEMENTS AND DISCUSSIONS: Administration

UWF President Judy Bense

Campus Development

East Campus
East Campus development will begin this spring and will include four restaurants and/or service shops. The facilities are being constructed by Chartwells at no cost to UWF, and will generate new revenue from ground lease payments and commission on sales. Anticipated opening of the restaurants/shops is December, 2014.

University Park
Business Enterprise, Inc., has partnered with Balfour Beatty, the fourth largest construction company in the world, to build University Park. We expect to know what will be included in Phase 1 of University Park later this month. Construction preparation will
begin in the summer. This development is a public/private partnership that will be the first of its kind on our campus. It will not rely on the usual state PECO funds to build the facilities. When construction begins we will have to alter the traffic pattern on campus; basically from the intramural field to the Center for Fine and Performing Arts will be two lane traffic.

**Electric Vehicle Project**
The electric vehicle project is still alive and moving along.

**Legislature**
The Florida Board of Governors (BoG) has developed a performance based system that rates universities on ten metrics, with a possible total of fifty points. As expected, the BoG made this proposal to the Florida Legislature and requested $50 million in new funds, but unexpectedly, they also proposed a $50 million match from the base budgets of the state universities. Also unexpectedly, they proposed there will be financial winners and losers. Only universities earning 26 points or higher will be eligible for new funds, if they are not in the bottom three in total score. Universities with fewer than 26 points stand to permanently suffer a 1% cut of their base budget in Fiscal Year 2014-2015 and 3% in 2015-2016.

The BoG used data from previous years to calculate the scores for Fiscal Year 2014-2015. As the current model is presented, UWF scored 21 points out of a possible 50. The proposed metrics definitely favor large research institutions and penalize smaller, regional, comprehensive universities. The UWF leadership team has developed strategies to pursue appropriate modifications to the proposal to ensure the metrics are more favorable to regional universities. We have also developed action plans that include immediate, medium and long-range tactics for improving our scores at UWF. These plans are being discussed and implemented now in each division.

**Presidential Town Hall Meeting**
I plan to host a spring town hall on March 4 at 11 a.m. in the UWF Commons Auditorium to discuss the Florida Board of Governors Metrics and Accountability Plan.

**Football Coach**
UWF has hired Pete Shinnick as our first Head Football Coach. Coach Shinnick will join the UWF family this spring and will begin to implement our plan to play football in Fall 2016. Please join me in welcoming Coach Pet Shinnick to the UWF Family.

**Board of Trustees (BoT)**
The BoT is meeting on March 26, 2014 at the Ft. Walton Beach campus.

**Questions**
Senator Amin: Does UWF have a back-up plan if we do not make the 26 points?
President Bense: Yes, we have a plan in place for the worst case scenario. However, we are okay financially right now.
Senator Frazee: Is there any consideration for changing the metrics for UWF since we are so close to the state of Alabama and some of our graduates leave Florida to work in Alabama?
President Bense: No, if the metrics are passed then we would push for consideration for a tax break for businesses who hire graduates from the state university system. We would approach that metric from that angle.

Senator Champagne: Another issue for UWF is that we have so many military transfers. There are some special circumstances that UWF faces.
President Bense: These are military unfriendly proposals and I have made these points but it does not resonate.
Provost Saunders: When we talk about retention and graduation they are measuring a very narrow cohort of our students. They are measuring first-time full-time freshman students. Therefore, transfer students aren’t a part of this metric. It is only FTIC students that are measured for the retention rate. The BoG measures full and part-time students for the graduation rate from that cohort which makes it even more burdensome to us. The metric is measuring a very narrow subset of our students and yet it is military unfriendly for a lot of other reasons.

President Bense: There are two ways to get points on each metric; 1) self-improvement and 2) achieve the standards/goals set by the Board of Governors. Universities will be ranking according to how many points are achieved. Five of the Florida State university presidents are working on presenting a White Paper of our recommendations for alternatives to the BoG metrics with different definitions.
Senator Arruda: When will we know if the White Paper has any effect on the BoG metrics?
President Bense: They have described this proposal as a “nine inning game” with debates going up to the last week. We won’t know the results of our recommendation until the end. There are certainly unintended consequences. We have asked them if they want a University of West Florida and their answer is yes. We have told them that they need to take our mission and our unique necessity into consideration. We would like to have our peer benchmarks and not to compete against the larger universities.

**UWF Provost Martha Saunders**

**DoE Audit Recommendation**
We are responding to the DoE audit recommendation that we find a good way to certify attendance for all students receiving federal financial aid. We are investigating whether or not a formal attendance policy is needed to address the audit. We must comply with the recommendation and we will keep you updated on our progress.

**Consultants**
We are working with our consultants from Noel Evans who are giving us a great deal of advice on our strategic enrollment plan. We have had three consultants on campus; one consultant is looking at markets, one is looking at the overall structure of our Enrollment
Services making sure that we have the right people in the right place, and one looking at Financial Aid. These consultants have been a big help for us as we see places where we can adjust and help our students to be successful.

**Academic Reorganization Proposal**
The Provost's Council and a few additional invited members approved the Academic Reorganization Proposal. We have put together an Implementation Group. I will keep you informed with recommendations from the Group.

**BRIEF ANNOUNCEMENTS AND DISCUSSIONS: College Councils, Emerald Coast, Staff Senate, Library, UFF, and Students**

**CAS Council Chairperson Robert Philen**
The following two statements were adopted by the CAS Council at their January 2014 meeting:

In reference to the Thesis Compensation Committee’s Report of Findings and Recommendations, the CAS Council supports compensation of uncompensated teaching work for faculty.

The CAS Council feels that it is important to UWF for faculty members to be engaged with their professional societies. We thus request that Faculty Senate request and pursue funding for each faculty person for membership in their main professional society.

**COB Council**
The COB Council will have a pair of resolutions on salaries to present to the Faculty Senate next month.

**COPS Council Chairperson Diane Bagwell**
COPS Council is beginning its elections process and reviewing the Bylaws.

**UFF Representative Raid Amin**
Anyone can speak about salaries; however, any negotiations involving salaries should go through UFF.

**AVP Research/Dean of Graduate School Richard Podemski**
The 2014 Student Scholars Symposium will be held Thursday, April 24, 2014, at the UWF Field House. Awardees should contact Dr. Pamela Vaughan, pvaughan@uwf.edu for guidelines and specific information regarding presentation at the symposium.
NOMINATING COMMITTEE
The Nominating Committee has been charged to present a slate of candidates for the offices of Vice President and Secretary at the March Senate Meeting. Voting takes place in April. Senator Mohebbi has agreed to serve as Chairperson of the Nominating Committee.

ROLE OF SENATORS
During the last Executive Committee the members discussed the role of Senators in general. We would like to encourage all Senators to bring your thoughts forward representing your constituents; we are elected by our colleagues and as such should speak up and present ideas and input from talking with your constituents. I would like to thank each of you for your service to the Faculty Senate.

Senator Wentz: I would like to add that if there is ever an occasion in which one of you would like to speak to an issue but for whatever reason hesitate to address that matter please feel free to ask one of the tenured Senators to speak on your behalf.

President Hough: People should feel comfortable speaking and the Faculty Senate meetings are publicly noticed.

Senator Amin: The Faculty Senate Minutes are on-the-record which includes Open Forum.

OLD BUSINESS: ORGANIZATIONAL ISSUES: COMMITTEE/COUNCIL REPORTS

Academic Council Report [Ted Fox]
[To view full reports, follow link to Nautical Organizations]
Senator Fox: The Academic Council met on January 24, 2014 and presents the following report:

- Action items
  - Student Intellectual Property Policy
  - Undergraduate Certificate in Information Security Management
  - Graduate Certificate in Transformational Health Care Leadership
  - Undergraduate CCRs
  - Graduate CCRs

Hearing no request for further discussion, the Motion from the Report moved forward.

VOTE=====APPROVED
Governance Committee Report [Pat Wentz]
[To view full reports, follow link to Nautical Organizations]
Senator Wentz: The Governance Committee met January 17, 2014 and presents the following report:

- **Action Items**
  - Honorary Awards and Recognition Committee Charter Revision
  - UWF Policies on Policies
  - Faculty Senate Charter and Bylaws

- **Information Items**
  - Revisit UWF Policy Routing Mechanism for Clarification

Senator Wentz: The Governance Committee presented its report to the Executive Committee and the Executive Committee added a Friendly Amendment to the action item relating to the Faculty Senate Charter and Bylaws as follows:

The Governance Committee referred to the Faculty Senate Charter and Bylaws, Section VI.D. which states the following: “A person not a member of the Senate may speak only with the recognition of the presiding officer, or by direction of the Senate.”

The Governance Committee recommended the following revision: “A person not a member of the Senate may speak only with the recognition of the presiding officer, or by direction of the Senate recommendation of at least on Senator.”

The Executive Committee offered the following Friendly Amendment to the revision:

“A person not a member of the Senate may speak FOR UP TO FIVE MINUTES only with the recognition of the presiding officer, or by direction of the Senate recommendation of at least on Senator.”

There was a call from the floor for further discussion on the action item relating to the Faculty Senate Charter and Bylaws.

MOTION to APPROVE:
Honorary Awards and Recognition Committee Charter Revision
UWF Policies on Policies
VOTE======APPROVED

Senator Arruda: Does the revision statement refer to amending the agenda of the Faculty Senate during the meeting?
Senator Wentz: No, it refers only to Open Forum discussions.
Senator Mohebbi: Would the speaker request to speak in advance of the meeting or during the meeting?
Senator Wentz: Both would be acceptable.
Senator Amin: Open Forum has no agenda.
President Hough: The Executive Committee works with the President to develop the Senate agenda. We have a mechanism in place for guests to make presentations with methods not to circumvent the agenda. Open Forum is there for a reason; therefore, a time limit is needed.

Senator Uvah: Is the recommended five minutes a minimum or maximum?

Senator Wentz: The Friendly Amendment states “up to five minutes.”

Senator Uvah: There is an issue of procedures with a Friendly Amendment coming forward from the Executive Committee. A Committee report is a motion from Committee and the Executive Committee should not vote on the Committee report and suggest changes to the report before the Faculty Senate reviews the report because it is no longer a report from Committee. The normal procedure is to present the Committee report to the whole Faculty Senate; the report is addressed to the Faculty Senate President. At that time, Senators can make a Friendly Amendment to the report.

President Hough: Remove the Friendly Amendment from the motion and present the Governance Committee’s original motion.

Senator Wentz: As a member of the Governance Committee I would like to add the Friendly Amendment to the original motion.

The motion was restated to include the Friendly Amendment:

“A person not a member of the Senate may speak FOR UP TO FIVE MINUTES only with the recognition of the presiding officer, or by direction of the Senate recommendation of at least one Senator.”

VOTE====APPROVED with ONE OPPOSITION

Senator Uvah: If someone does talk more than five minutes does that break the rules of the Senate?

Senator Abston: I share the same concern. What if we want to hear more from the person but the five minutes are up?

Senator Frazee: I would interpret the rule to mean that the person would speak freely for up to five minutes and if no one asked to hear more on the subject that would be the end.

Senator Wentz: No, the rule would apply “only five minutes.”

Senator Arruda: Members of the Senate can talk for more than five minutes.

Senator Wentz: If the topic being presented is interesting to the Senate it can be added to a future agenda.

President Hough: If the subject is fact-based it can be a future agenda item. The Faculty Senate is not the place to talk about anything people want to address; a person should not try to force to get the attention of the Faculty Senate.

Senator Arruda: Why don’t we revisit this topic further at a later date? We can see how this works.
President Hough: The Board of Trustees has a three minute rule and that can be used as a model.

**Planning and Special Issues Committee (PSIC) Report [Richard Hawkins]**

[To view full reports, follow link to Nautical Organizations]

No Formal Report.

Senator Hawkins could not attend the Senate Meeting today but sent the following email report which was read by President Hough:

“You may recall that developing a policy for stopping the tenure clock (or, maybe no policy for stopping the clock) was our charge. I started the homework phase two weeks ago. A high-ranking union member opined that we could develop a policy that coincided with official leave, but a policy that stopped the clock without official leave would have to be part of a new CBA. I then asked Pat Lott on 2/6, if Counsel agreed with this opinion. I have not heard back, but will ask again in a few minutes. Once we know, the PSIC should actually meet and discuss this issue.”

**NEW BUSINESS**

**Charges to Senate Sub-Committees**

- **Academic Council**
  - Request for Graduate Certificate in Geographic Information Science (GIS)
  - Graduate School Policies and Procedures Manual: Phase 2 Procedures
  - Request for Undergraduate Certificate in Intelligence Analysis as related to the Area of Cyber Security

- **Governance Committee**
  - No new charges

- **Planning and Special Issues Committee (PSIC)**
  - ITS Support Hours: Online Classes (Rewrite for clarification to Include Friendly Amendment)
  - Consider Resolution to Support Stop Tenure Clock During Leave of Absence

**OPEN FORUM**

**Timeline for Early Warning**

President Hough: Senator Shiplee asked that the following announcement be added to the posted Minutes:

Early Warning is now available in CLASSMATE: The Early Warning System is designed to provide early identification of freshmen and athletes who are experiencing academic difficulty. The plan is then to provide them with an opportunity to address their difficulties in a timely manner by working with their advisory and course instructors.
Timeline for Early Warning
Spring 2014

1st Email to Faculty: February 13th
2nd Email to Faculty: February 20th
3rd Final Email to Faculty: February 25th
Faculty Deadline: February 26th

ADJOURNMENT
The February 14, 2014 Faculty Senate Meeting adjourned at 2:55 p.m.
Carol Settle, Recording Secretary