DRAFT
FACULTY SENATE MEETING MINUTES (274)
March 21, 2014 @ 2:00 PM
Conference Center Room C

VOTING MEMBERS PRESENT:
Raid Amin (CAS)
James Arruda (CAS)
Eric Bostwick (COB)
Marie-Therese Champagne (CAS)
Ted Fox (CAS)
Richard Frazee (COPS)
Richard Hough (COPS)
Geoff LaForte (CAS)
Daniel McBurney (SGA)
Esmail Mohebbi (COB)
Lakshmi Prayaga (COPS)
Anna Shiplee (CAS)
Jossy Uvah (CAS)
Pat Wentz (COPS)
Amanda Ziegler (Library)

EX OFFICIO MEMBERS PRESENT:
Steve Belko (UFF President)
Diane Bagwell (COPS Council Chairperson)
Judy Bense (UWF President)
Daniel Pace (COB Council Chairperson)
Robert Philen (CAS Council Chairperson)

ABSENT:
Kristie Abston (COB – Proxy to Esmail Mohebbi)
Glenn Breed (CAS)
Molly Brown (Library Faculty Council Chair)
Richard Hawkins (COB)
Howard Hesse (Staff Senate President)
Kathy Johnson (COPS – Proxy to Eric Bostwick)
Johan Liebens (CAS – Proxy to Raid Amin)
John Platt (COPS – Proxy to Richard Frazee)
Hedi Salanki-Rubardt (CAS – Proxy to Geoff LaForte)
Martha Saunders (Provost)
The Faculty Senate Meeting of March 21, 2014 was called to order by Senate President Richard Hough at 2:00 p.m. in the Conference Center Room C, Main Campus, in Pensacola, Florida.

APPROVAL OF THE AGENDA
The March 21, 2014 Faculty Senate Agenda was adopted as presented.

Call for Proxies
Kristie Abston (COB – Proxy to Esmail Mohebbi)
Kathy Johnson (COPS – Proxy to Eric Bostwick)
Johan Liebens (CAS – Proxy to Raid Amin)
John Platt (COPS – Proxy to Richard Frazee)
Hedi Salanki-Rubardt (CAS – Proxy to Geoff LaForte)

APPROVAL OF THE MINUTES
The February 14, 2014 Faculty Senate Meeting Minutes were approved as amended (typos were noted).

Administrative Reactions
The Administrative Reactions to the Faculty Senate February 14, 2014 Meeting are attached to these Minutes.

BRIEF ANNOUNCEMENTS AND DISCUSSIONS: Administration
UWF President Judy Bense

UWF East Campus Argonaut Village Groundbreaking
Please join us on Friday, April 4 at 9:30 AM for the Groundbreaking Ceremony for East Campus Argonaut Village Restaurant Site. This Groundbreaking marks an exciting new chapter for the University. The Groundbreaking will take place at the corner of Hwy. 90 and Campus Drive.

Legislature Update
The House and Senate budgets were released last week. Both budgets have moved through each chamber’s appropriations committees. The House and Senate budgets were discussed by both chambers and passed. Now that both budgets have passed, the House and Senate will go into conference to work out the difference in their budgets.

The Senate budget totals $74.9 billion budget - about $400 million shy of the House plan. The Senate spends similar amounts on education as the House.

Performance Funding
The House and Senate performance funding measures are included in proviso in each General Appropriations Act (GAA). It appears that no separate legislation will pass either chamber that will codify performance funding. This causes the proposals below to be for the next fiscal year only and will have to be funded and reintroduced again next year.

Senate:
Appropriations committee passed new proviso from the $100,000,000 for state university performance based incentives from the general revenue fund, the Board of Governors will allocate all of these funds solely among those state university institutions that qualify for new funding pursuant to the performance funding model approved by the board on January 16, 2014. These funds will be allocated among those universities as follows: (1) all universities eligible for new funding shall have their base funding restored; (2) then, all universities eligible for new funding shall receive a share of the funds remaining to be distributed based upon those individual universities’ proportional share of the total funding provided from the general revenue fund for all institutions; and (3) lastly, the remaining balance shall be allocated to the highest scoring institutions pursuant to the board’s model.

House:
Appropriations Committee included new proviso to replace the committee bill - $75 M in new performance funding. UWF does not receive any new funding due to the current BOG score, but is not reduced any further.

Tuition and Funding
The House and Senate have bills that are moving through the process that have an impact on tuition and fees. Both of these bills allow in state tuition for students who are
commonly referred to as “The Dreamers”. The Senate bill (S 1400) sponsored by Senator Latvala also removes the ability for universities to raise differential tuition and eliminates the automatic tuition increase (if no other tuition increase is approved) that is raised the same amount as the customer price index. The Senate still has two committees remaining before it will reach the full Senate.

The House bill (H 851) sponsored by Rep. Nunez has already been passed by the full House and is awaiting either the Senate bill to pass so they can begin negotiations on their disagreements or have the Senate pass the House bill. The House bill reduces the maximum amount that differential tuition can be raised to 6% instead of the current 15% and leaves the CPI increase intact.

Senator Latvala has indicated that he hopes to pass the House version of the bill.

**Veteran Students**
The Governor signed the Florida GI bill (HB 7015). The bill creates the “Congressman C.W. Bill Young Veteran Tuition Waiver Program,” which waives out-of-state fees for honorably discharged veterans. In addition, the bill appropriates $1.53 million in recurring funds to the Department of Military Affairs to fund tuition scholarships and book stipends for National Guard members; and $250,000 in nonrecurring funds for information technology upgrades.

**Textbook Affordability**
SB 530 unanimously passed the Senate Education committee. The bill provides that SBE and BOG rules and regulations must:

- Require that textbooks or instructional materials for an undergraduate course remain in use for a minimum of three (3) years, unless an exception is approved by the institution’s President or designee. An exception must be based upon a determination that the new edition differs significantly and substantially from earlier versions and that there is value to the student in changing to the new edition. The number of exemptions granted, including the rationale to approve each exception, must annually be reported to the institution’s board and maintained on the institution’s website.
- Require that textbooks or instructional materials for undergraduate courses in which a dual enrollment student may be enrolled, remain in use for a minimum of five (5) years.

**UWF Logistics Team**
The University of West Florida Logistics Team recently placed fourth out of 16 teams from across North America at the Denver Transportation Club International Logistics Case Competition, also known as Operation Stimulus.

**Pen Air Federal Credit Union Gift**
The University of West Florida announced today a $100,000 gift commitment from Pen Air Federal Credit Union in support of UWF College of Business students.
UWF Vice Provost George Ellenberg

Dean’s Search
The Dean’s Search Committees have formed and chairs have been selected. We will start by searching for deans of three of the colleges: The College of Arts, Social Sciences & Humanities; The College of Education & Professional Studies; and The College of Science, Engineering and Health. For now, a School of Health will be included with Science and Engineering until we are ready to move to the next phase of implementation. At that time, we will launch the College of Health.

Pace Development Awards
A draft is ready for review; awards will be more focused toward meeting performance based metrics relating to retention and graduation rates.

Professional Memberships
An announcement is forthcoming that full-time faculty members may be awarded $100.00 toward professional memberships.

AVP Research/Dean of Graduate School [Richard Podemski]
Campus interviews will be held for the Associate Vice President for Research position. Open forums will be held in the Building 12, Alumni Room:
- March 31: Dr. Alfred Fuciarelli, 3:00 PM
- April 1: Dr. Frank Andrasik, 3:00 PM
- April 2: Dr. Eman El-Sheikh, 1:00 PM

BRIEF ANNOUNCEMENTS AND DISCUSSIONS: College Councils, Emerald Coast, Staff Senate, Library, UFF, and Students

CAS Council Chairperson [Robert Philen]
The CAS Council endorses the Resolution on Faculty and Staff Compensation as presented by the COB Council.

The CAS Council voted to present the following list of Unscheduled Undergraduate Teaching Activities to the Faculty Senate and seek input and direction from the Senate.

Supervisory Teaching Activities:
Directed Study Supervision
Internship Supervision
Practicum Supervision
Honor’s Thesis/Senior Thesis Supervision
Capstone Project Supervision
Undergraduate Pro-seminar Supervision
**Mentoring Activities:**
Research Mentoring
Professionalization Training

**Discipline Specific Teaching-Related Activities:**
Rehearsing Students
Music Jury Exams
Master Classes
Proficiency exams

**Miscellaneous Teaching-Related Activity**
Extra Work for Distance Learning

**COPS Council Chairperson [Diane Bagwell]**
The COPS Council endorses the Resolution on Faculty and Staff Compensation as presented by the COB Council.

**Library Faculty Council [Amanda Ziegler for Molly Brown]**
The Library Faculty Council endorses the Resolution on Faculty and Staff Compensation as presented by the COB Council.

**UFF President [Steve Belko]**
A United Faculty of Florida and UWF Collective Bargaining Meeting will be held Friday, April 11 at 9 a.m. in Building 10, Room 131 of the UWF main campus. The purpose of the meeting will be to negotiate a collective bargaining agreement.

**SGA Representative [Daniel McBurney]**
Student elections are taking place March 31 – April 2. Please encourage students to vote.

**GUEST PRESENTATION**

**Financial Aid Office: Who we are and what we do [Jan Bass]**
Ms. Bass introduced the Office of Financial Aid team. She noted that there is not much of an opportunity for the Financial Aid team members to partner with faculty members and opined that this would be a good chance to put a face with a name. Financial Aid members want to work with students to resolve issues and help students. Please contact our office if we can be of service.

**Resolution on Faculty and Staff Compensation: Spring, 2014 [Daniel Pace]**
The Resolution on Faculty and Staff Compensation Spring, 2014 has been presented to the Faculty Senate. The Resolution has been endorsed by the CAS Council, COPS Council, Staff Council, and Library Faculty Council.
President Hough: The Resolution will be reviewed and considered by the Faculty Senate Executive Committee with a recommendation coming forward in April.

Nominating Committee: Slate of Candidates [Esmail Mohebbi]
The Nominating Committee presented the following slate of candidates for the office of Faculty Senate Vice President:
- John Platt (COPS) (incumbent)
- Kathy Johnson (COPS)

The Nominating Committee presented the following candidate for the office of Faculty Senate Secretary:
- Pat Wentz (COPS)

President Hough: Are there any additional nominations from the floor? Hearing none, the nominations were closed and the slate will be presented at the next Faculty Senate meeting for voting.

BRIEF ANNOUNCEMENTS AND DISCUSSIONS: Faculty Senate President Hough

Distinguished University Professorship Award
Congratulations to Senator Raid Amin recipient of a Distinguished University Professorship Award.

OLD BUSINESS: ORGANIZATIONAL ISSUES: COMMITTEE/COUNCIL REPORTS

Academic Council Report [Ted Fox]
[To view full reports, follow link to Nautical Organizations]
Senator Fox: The Academic Council met on February 28, 2014 and presents the following report:

- Action items
  - W/WF Assignment Policy
  - Biology Undergraduate Certificate Deletions
  - Undergraduate Certificate in Intelligence Analysis
  - Undergraduate CCRs
  - Graduate CCRs
- Informational Items
  - Graduate Admissions Procedures for Faculty and Staff
  - Administration of Graduate Programs
  - Graduate Student Thesis/Dissertation Committee
  - Graduate Admissions Policy
  - Request for Graduate Certificate in GIS
  - Biology Graduate Certificates in Biology

Hearing no request for further discussion, the Motion from the Report moved forward.
VOTE======APPROVED

**Pilot Attendance Initiative**
Vice Provost Ellenberg: The Faculty Senate reviewed a [Pilot Attendance Initiative](#) a few months ago; however, when Provost Saunders was hired she requested that we hold the pilot while additional vacancies were being filled. We are now ready to implement the pilot program. Has the Faculty Senate endorsed the pilot to move forward?

**Governance Committee Report [Pat Wentz]**
[To view full reports, follow link to Nautical Organizations]
Senator Wentz: The Governance Committee met in a virtual meeting and presents the following report:

- Action Item
  - University Risk and Compliance Council Charter Revision

Hearing no request for further discussion, the Motion from the Report moved forward.

VOTE======APPROVED

**Planning and Special Issues Committee (PSIC) Report [Richard Hawkins]**
[To view full reports, follow link to Nautical Organizations]
No Report.

**NEW BUSINESS**

**Charges to Senate Sub-Committees**

**Academic Council**
- Look at ways to improve the CCR process as UWF transitions to the CIM System
- Academic Freedom and Responsibility for Instructional Personnel Policy
- Distance Learning Policy
- Credit Hour Policy

**Governance Committee**
- No new charges

**Planning and Special Issues Committee (PSIC)**
- No new charges
OPEN FORUM

Resolution on Faculty and Staff Compensation

Comments:
- What do we do next so that we move from talking to doing?
- Give us something to vote on.
- Whether we endorse or not it will depend on the Administration as to whether it goes anywhere or not.
- We have used Foundation money in the past for faculty raises/salaries; why not consider that again?
- If the Faculty Senate endorses the Resolution it will help move the talks to the Bargaining table.
- We need a calmly worded endorsement.
- We need to find out how other universities continue to provide raises for their faculty.
- The football budget proposes a 2% raise yearly for their staff members while there is no budget module for faculty raises.
- How can we take this Resolution to the Board of Trustees?
- When resources are scarce there is a tendency to go after other individuals; we don’t want to destroy other areas.
- We don’t feel that faculty salary is a priority to President Bense.

President Hough: According to the Bylaws: At the request and direction of the Faculty Senate, the Vice President will also serve as the faculty lobbyist to the Board of Trustees.

President Hough: Review and consideration of the Resolution on Faculty and Staff Compensation will be an agenda item on the next Faculty Senate Executive Committee Meeting. Please send your thoughts and ideas to Executive Committee members.

Center for University Teaching, Learning, and Assessment (CUTLA)

Comments:
- CUTLA has become the Center for Assessment; we have lost the Center for University Teaching. Where is the help for teachers?
- CUTLA does still focus on the training of junior faculty members.
- We don’t know everything that CUTLA is doing. CUTLA’s responsibilities have evolved.
- I am confident that great things are happening in CUTLA but it needs to be more explicit.
- There is no criticism directed toward the individual director of CUTLA; we are looking at the role of the office; not the person in the office.
- There are a number of workshops that are going on in CUTLA.
- I would like for the Faculty Senate to take a look at the role of CUTLA.
ADJOURNMENT
The March 21, 2014 Faculty Senate Meeting adjourned at 4:00 p.m.
Carol Settle, Recording Secretary