I. Introductory Remarks by the Committee Chair:
At its April 12 meeting, the UPC-IT committee heard additional reports from the college and division representatives regarding information technology priorities in their areas. Additionally, each area reported on its major initiatives related to distance learning.

II. Current Issues Under Consideration by the Committee:
1. Updated list of University priorities for information technology.
2. Assessment measures for strategic deployment of information technology.
3. Funding, support, and life-cycle operational issues for information technology.
4. Feasibility, purpose, and composition of a student technology services fee.
5. Distance learning initiatives and related support initiatives.

III. Proposed Planning Priorities of the Committee/CLAC: (Listing)
The Information Technology Committee will finalize its updated list of University priorities for information technology at its upcoming May 8 meeting. The following priorities are those that appear to be viewed as having the highest importance in current discussions:

1. Improvement of the University information technology infrastructure, particularly the data network.
2. Providing “24 x 7 X 365” continuous uptime for mission-critical services.
3. Implications of the Florida educational governance transition on administrative information systems.
6. Adequate support for existing technology facilities, systems, and infrastructure in terms of funding, operational support, training, and facilitation.

IV. Recommended Actions to UPC: (Listing)
Again, the Committee will issue its recommendations to the UPC at the next UPC meeting. Draft recommendations being considered at present include the following:

1. Develop a long range upgrade and funding plan for the data network, including establishing a cabling infrastructure to support higher network bandwidth speeds.
2. Implement a student technology services fee.
3. Increase support of distance learning initiatives, including support services and facilities.
4. Establish life-cycle budgeting, adequate support levels, and adequate assured uptime for information technology infrastructure, facilities, systems, and services.

V. Concluding Remarks: (Narrative)
None.

VI. Attachments List (limit attachments to two pages)
1. Updated list of area information technology priorities.
2. List of major distance learning initiatives by area.
College and Division Priorities for Information Technology
as Reported to the UPC-IT Committee

Academic Affairs

College of Arts & Sciences
- Difficulty in getting accurate data from administrative information systems.
- Infrastructure.
- Prometheus training for faculty, continuous faculty development.
- Student training for Prometheus.
- Technology training for staff.
- Wireless network access.
- Computer Science network.

College of Business
- Network infrastructure.
- 24 x 7 x 265 infrastructure uptime.
- Adequate dial-in access.
- Training of faculty in technology and systems such as Prometheus.
- Support for students who have their own laptop computers (e.g., wireless networking in the classrooms).
- Providing access to electronic library materials for students using non-UWF ISPs.

College of Professional Studies
- Network infrastructure.
- Portable computing (wireless networking, etc.).
- Aging distance learning classroom computers need replaced.
- Need more systems to support students who are online rather than on campus.

Fort Walton Beach Campus
- Additional interactive distance learning studio (IDLS) for general use.
- IDLS studio for Electrical/Computer Engineering program.
- Equip two additional classrooms for multimedia.
- Increased support for infrastructure.
- Site licensing for Adobe Photoshop.

Library
- Access to electronic library materials for students with non-UWF IP addresses.
- Electronic theses and dissertations.
- Encourage student computer ownership.
- Infrastructure.
- Electronic forms.

Enrollment Services
- Document imaging.
- Admissions prospect tracking system.
- Continued NAUTICAL E-Services development for both students and faculty.
- Continued development of multimedia-capable classrooms.
University Planning
- Document imaging.
- Data warehouse, working in partnership with local consultant and PJC.
- Electronic signature authorization.
- Report Navigator (electronic reports).
- Upgraded Faculty Activity Reporting System (FARS) and Personnel Activity Reporting System (PARS).
- New University Planning web page and fact books.
- Support for SACS accreditation visit, accountability measures, and program reviews.

Administrative Affairs
- Implications of educational governance transition for financial/business management systems.
- Insuring continued operation of payroll processing.
- Document imaging.
- Electronic signatures.
- Computer Output to Laser Disk (COLD) storage.

Student Affairs
- Expansion of the ResNet system with the opening of the new student residence hall.
- ADA compliance issues for technology facilities and web pages.
- Adequate support for technology that is already in place, including staff development and training.
- Ongoing educational programming for technology.

Community Liaison Advisory Council (CLAC)
- Life-cycle funding for technology investments.
Major Distance Learning Initiatives by Area
As Reported to the UPC-IT Committee

College of Arts and Sciences
- Many CAS faculty are among the 30 receiving laptop grants for course development in the summer program from the Center for University Teaching and Learning.
- A new interdisciplinary Information Technology degree program is under development.
- Karen Barth is conducting open Prometheus training for faculty from any college.
- Computer Science putting a variety of courses on the web or a mixture of classroom and online instruction. Department has three new courses that are totally web-based. Exploring the Internet continues as a distance learning course.

College of Business
- New “finish in five” MBA program will be heavily online.
- Many courses in Accounting Information Systems moving online.

College of Professional Studies
- New teacher certification program is moving online.
- Two-way and web-based distance learning programs are deployed at both Fort Walton Beach campus and Chipola Community College.
- The final online courses in the instructional technology program are being completed; this program will soon be completely online.

Student Affairs
- Looking at ancillary policy issues related to distance students.
- Evaluating possibilities for distance orientation for distance learning students.

Library
- Working on access to Library materials for distance learning students who don’t have Nautilus cards; have set up system for alternate IDs for these students.
- Working on the E-Reserve component of Prometheus.
- Putting more materials on electronic reserve.
- Acquiring more digitizing equipment.
- Over 3000 full-text journals now available online.

Fort Walton Beach Campus
- Would like to see the Room 703 computer lab converted to a distance learning classroom.
- Existing two multimedia classrooms are heavily used; need two more.
- Have two support personnel helping faculty with technology issues, but they are overloaded.
University Planning
- Looking at Faculty Activity Reporting and other data reporting issues related to distance learning and online courses.

Administrative Affairs
- Examining construction issues for additional interactive distance learning studios.
- Planning for additional technology-equipped classrooms.