UPC-IT Committee

19-September-2002

Agenda

- Welcome to new committee members.
- Review overall work plan for the year.
- Proposal to amend charter to include Director of CUTL.
- University-wide IT strategic plan.
- Philosophy for student technology fee.
Fall Term 2002 Meeting Schedule and Work Plan

Scheduled Meetings:
- Sept 19
- Oct 11, 9:00 AM
- **UPC** Oct 29, 2:00 PM
- Nov 7, 9:00 AM
- Dec 5, 9:00 AM

Major Agenda:
- Form UWF IT strategic plan.
- Propose a student technology fee.
- Form a life-cycle budget model for information technology.

Committee Membership

- Need to follow up on our two membership additions from last year.
- **Proposal from Chair:** Add Director of the Center for University Teaching and Learning as an *ex officio* voting member.
- Other changes?
- How can we get better student participation?
University IT Strategic Plan

Strategic planning is a process that seeks to clarify what an organization is, what it wants to be, and how specifically the organization can successfully make the transition.

An Information Technology Strategic Plan sets the philosophy and direction for the use of information technology within the organization.

(from East Tennessee State University IT Strategic Plan)

Why does UWF need an IT strategic plan?

- The President wants one.
- We have disconnect between individual unit IT plans and strategies.
- We need a framework for collaboration and cooperation.
- The multi-year nature of large IT initiatives needs a background planning/ budgeting/ measurement framework.
How might we structure such a plan?

UPIC Model:
• Strategic Goals
  • Strategic Imperatives
  • Strategic Priorities

Model of the IT environment and its major components

UWF Strategic Plan:
• 4 Strategic Goals
  • 12 Strategic Imperatives
  • 24 Strategic Priorities

Goal 1, Priority 1:
“Establish a UWF technology strategic plan and measure success toward implementing that plan (determine types and levels of expenditures for enhancements, set targets for implementing the plan, and report progress).”

How might we formulate such a plan?

UWF Strategic Vision

“Future State” Vision of IT at UWF

“Gap Analysis”

CURRENT STATE

What are our planning assumptions?  Key values?  Guiding principles?
What strategies should we employ to close the gap and achieve the vision?
What are the priorities?
### Some major components of the IT environment

- Learning and instruction.
- Research and scholarship.
- Library and electronic information sources.
- Student services.
- Administrative operations.
- External relationships and communications.
- Infrastructure.
  - Network (LAN, WAN, WLAN)
  - Labs, classrooms.
  - Core systems.
  - Middleware.
  - Security.
- "Personal computing”
- Information systems.
- Software licenses.
- Support services.

### Student Technology Fee

- President and Provost are considering enacting a technology fee when the State gives authorization.
- UPC-IT should provide the analysis, planning, and framework for this process.
### Some Technology Fee Issues:

- Overall philosophy and justification for the fee.
- Purposes the fee would serve; areas and activities it would support.
- Formula for how the fee would be assessed.
- Formula for how revenues from the fee would be administered and distributed.
- Student involvement – what level and how?