MEMORANDUM

To: Dr. Chula King, Provost
    Dr. Peter Metarko, Associate Vice President

From: Patricia Lott, General Counsel

Date: April 9, 2008

Subject: Escambia County School Board Articulation Agreement

Enclosed, find one copy of the original executed Career Academy Specialized Institute Program Articulation Agreement between UWF and the Escambia County School Board.

Please note that Exhibit “A,” the Academy Program Designation Form, should be completed by the School Board contact and executed by Carl Leiterman and Dr. Karen Rasmussen when the information concerning the approved programs has been agreed upon. Please provide our office with a copy of the executed designation form when it is available.

cc: Dr. Karen Rasmussen, Chair

Enclosure
THE SCHOOL DISTRICT OF ESCAMBIA COUNTY
Curriculum & Instruction/Human Resource Services/
Risk Management

SCHOOL BOARD AGENDA
EXECUTIVE SUMMARY

TITLE
Career Academy Specialized Institute Program
Articulation Agreement Between the University of West
Florida and the School Board of Escambia County, Florida

SUBMITTED BY:
PAUL FETSKO
ASSISTANT SUPERINTENDENT CURRICULUM AND
INSTRUCTION

PERIOD OF GRANT/CONTRACT/REQUEST FUNDING SOURCE
2008-2009
Academic School Year NA

PROJECT COORDINATOR AND DEPARTMENT
CARL LEITERMAN
DIRECTOR
WORKFORCE EDUCATION

AMOUNT OF FUNDING REQUEST – $ NA
Is amount more, less or same as last year? (Explain differences at end of Purpose section
if additional space is required)

TOTAL PROJECT – $ NA
Is amount more, less or same as last year?

PURPOSE

The purpose of the following articulated agreement is to facilitate the awarding of not in excess of six (6)
credit hours of University undergraduate (lower division) credit to students who complete designated
Academy Programs maintained at certain of the School Board’s high schools.

IMPLEMENTATION PLAN

• Identify career academies to be placed upon the Academy Program Designation Form
• Submit form to UWF
• Notify career academy students of potential college credits as a result of articulation agreement
• Assist successful career academy completers with application process for articulated credit

PARTICIPATING SCHOOLS/AGENCIES

The University of West Florida, all Escambia County School District high schools with career academy
programs

ACTION REQUIRED
School Board Approval

STRATEGIC ALIGNMENT – Include number and definition of Goal and Objective.

Goal. 2 Prepare students for the workforce

Objective. 2.3 Increase by at least 1% each year the number of high school career and technical
Education (CTE) students enrolled in district career and professional academies.

DIRECTOR

ASSISTANT SUPERINTENDENT

APPROVED
SCHOOL BOARD ESCAMBIA COUNTY
DATE: 2/6/08

JIM PAUL, SUPERINTENDENT OF SCHOOLS
VERIFIED BY RECORDING SECRETARY

DATE OF BOARD APPROVAL: MAR 18 2008

Revision: 16 May 06
Retention: 5 years
CAREER ACADEMY/SPECIALIZED INSTITUTE PROGRAM
ARTICULATION AGREEMENT
BETWEEN THE UNIVERSITY OF WEST FLORIDA
AND THE SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

WHEREAS, the Florida Legislature has promulgated Section 1007.27, Florida Statutes, declaring its intent that a number of articulated acceleration mechanisms should be available for secondary and postsecondary students attending public educational institutions, thereby serving to shorten the time necessary for a student to complete the requirements associated with the conference of a high school diploma and a postsecondary degree, broaden the scope of curricular options available to students, or increase the depth of study available for a particular subject; and

WHEREAS, the Florida Legislature has promulgated Section 1003.493, Florida Statutes, requiring public schools and school districts to make available to students certain programs integrating a rigorous academic curriculum with an industry-specific curriculum aligned to priority workforce needs (herein referred to as “Academy Programs”); and

WHEREAS, the University of West Florida, for and on behalf of the University of West Florida Board of Trustees, a public body corporate (the “University”) and the School Board of Escambia County, Florida (the “School Board”) desire to accomplish those objectives in connection with the School Board’s specialized institute or academy programs herein described through the adoption of the following articulation agreement; THEREFORE,

FOR AND IN CONSIDERATION of the mutual duties and obligations set forth herein and for other good and valuable consideration, this Agreement is entered into by and between the University and the School Board.

I. PURPOSE:

The purpose of the following articulated agreement is to facilitate (i) the awarding of not in excess of six (6) credit hours of University undergraduate (lower division) credit to students who complete designated Academy Programs maintained at certain of the School Board’s high schools and (ii) in addition to the award of credit described in the preceding clause, the awarding of not in excess of six (6) credit hours of undergraduate (lower division) credit to students who attain national certification or demonstrate equivalency as herein described in the course of completion of such Academy Programs. Such credit hours will be applied toward the requirements to earn specified degrees from the University as herein described. Such credits shall be awarded only in the manner and subject to fulfillment of the requirements set forth in Article V below.

II. ACADEMY PROGRAM INFORMATION

Provided the requirements set forth in Article V herein are met, the University will determine and grant (i) up to six (6) credit hours of undergraduate (lower division) credit to
students who successfully complete the one of the Academy Programs designated pursuant to the provisions hereof ("Academy Competency Award Hours"); and (ii) in addition to the award of credit described in the preceding clause, up to six (6) credit hours of undergraduate (lower division) credit to students who attain national certification or demonstrate equivalency as herein described in the course of completion of such Academy Programs ("Academy Certification Award Hours"). Academy Programs may be designated from time to time for purposes of this Agreement by the School Board’s Academy Program Contact upon approval of the University’s Academy Program Contact, with notice to both the School Board’s Enrollment Services/Articulation Point of Contact and the University’s Enrollment Services/Articulation Point of Contact. Designation of Academy Programs shall be effective upon completion and execution of an Academy Program Designation Form substantially in the form attached hereto as Exhibit A. Contact information for University and School Board is set forth in Article III herein.

III. POINTS OF CONTACT

The University’s Points of Contact for matters related to this agreement are the following:

Enrollment Services/Articulation Contact:

Name: Dr. Peter Metarko:

Address: University of West Florida,
Building 18, Room 180
11000 University Parkway, Pensacola, Florida 32514

Telephone Number: (850) 474-3386

E-mail Address: pmetarko@uwf.edu

Academy Program Contact:

Name: Karen Rasmussen

Address: University of West Florida,
Building 77, Room 104
11000 University Parkway, Pensacola, Florida 32514

Telephone Number: (850) 474-2300

E-mail Address: krasmuss@uwf.edu

Escambia Academy Articulation
2007-7128 (2-15-08)

2 of 7
The School Board’s Points of Contact for this Agreement shall be the following:

Enrollment Services/Articulation Contact:

Name: Carolyn Spooner, Director, Secondary Education
Address: 30 East Texar Dr. Pensacola, Florida 32503
Telephone Number: (850) 469-5495

E-mail Address: spooner@escambia.k12.fl.us

Academy Program Contact:

Name: Carl Leiterman, Director,
Workforce Education
Address: 30 East Texar Drive, Pensacola, Florida 32503
Telephone Number: (850) 469-5304

E-mail Address: cleiterman@escambia.k12.fl.us

University and School Board may change their Points of Contact from time to time by written instrument containing the name and contact information of the new Point of Contact delivered to the other party’s Points of Contact.

IV. UNIVERSITY CURRICULUM

The current courses offered by the University in connection with the Degree are set forth in the most recent University catalogue. Notwithstanding anything herein to the contrary, the University shall maintain the right to revise its course offerings and the requirements for its degrees in its discretion.
V. ACADEMY PROGRAM PROVISIONS

A. GRANTING OF CREDIT

University may award credits pursuant to the provisions hereof only to students who are admitted to University in accordance with University admission criteria and who meet each of the following requirements:

(i) Following successful completion of one of the Academy Programs and receipt of high school diploma, students must be admitted directly to the University of West Florida within two semesters of their last term at high school and maintain continuous enrollment at the University. Continuous enrollment is defined as enrollment not interrupted by non-attendance for more than three consecutive terms.

(ii) Credit may be awarded only following successful completion of 12 hours of credit at the University.

(iii) Students will meet with their University faculty advisors to complete the request for credit.

(iv) Students will prepare a portfolio of their projects in high school for presentation to University faculty advisors to demonstrate meeting University criteria for award of Academy Competency Hours.

(v) Students will present national certifications or receive University faculty determination of equivalency to demonstrate meeting University Criteria for Academy Certification Award Hours.

University credits granted hereunder shall be in addition to credits that may be granted to students in connection with any other accelerated learning program maintained by the University and successfully completed by such students.

B. CATALOG IN EFFECT/CONTINUOUS ENROLLMENT

Students will complete the course work under the terms of the catalog in effect during the term of their first enrollment at University.

Upon enrollment at University, students are subject to the provisions of the University continuous enrollment policy.

C. COMPLIANCE WITH LAW

The parties hereto acknowledge and agree that the Escambia County School District is a subdivision of the State of Florida and that the University of West Florida Board of Trustees is a public body corporate of the State of Florida. As such, the
performance under this Agreement and any amendments hereto or attachments connected herewith, shall at all times be subject to any and all applicable federal and state laws and regulations. Jurisdiction over any dispute arising out of this Agreement shall lie in Escambia County, Florida.

D. TERM

This agreement becomes effective the 2008-2009 academic school year. This agreement shall renew automatically by July 1 each year if there is no other written notification. This agreement shall be subject to modification in the event necessary to comply with requirements of legislative action, the Department of Education, the University of West Florida Board of Trustees, the School Board of Escambia County, Florida, the Florida Board of Governors, and the Florida Department of Education. Modifications shall be in writing and signed by both parties.

E. UPDATES

This agreement will be reviewed every three years by the two respective Academy Program Contacts or their designees. This agreement may be terminated by either party with or without cause upon thirty (30) days written notice to the other party. Academy Programs may be removed from this Agreement by the School Board’s Academy Program Contact upon notice to the University’s Academy Program Contact and Enrollment Services/Articulation Contact. New Academy Programs may be designated for purposes of this Agreement as described in Article II, above.

F. PUBLIC RECORDS LAW

All parties shall allow public access to all documents, papers, letters, or other materials subject to the provisions of Chapter 119, Florida Statutes, and made or received in connection with this Agreement. Refusal by either party to allow such public access shall be grounds for unilateral cancellation of this Agreement.

G. COMMUNICATIONS

The School Board shall provide a mechanism for communicating the educational and economic benefits, as well as the requirements for participation and enrollment procedures to parents and students.

H. STATE REPORTING

Each party is responsible for reporting any information required by the State in a timely manner.
IN WITNESS HEREOF the University of West Florida, for and on behalf of the University of West Florida Board of Trustees and the School Board of Escambia County, Florida, have caused these presents to be executed by their duly authorized representatives.

SCHOOL BOARD OF ESCAMBIA COUNTY, FLORIDA

By: Patricia Hightower
Chair, School Board of Escambia County, Florida
Date: 03/18/2008

Attest:

By: Jim Paul
Superintendent Escambia County School District
Date: 03/18/2008

UNIVERSITY OF WEST FLORIDA

By: Chula King
Name: Dr. Chula King
Title: Provost
Date: 4/1/08

By: Peter Metarko
Name: Dr. Peter Metarko
Title: Associate Vice President, Enrollment Services
Date: 3/28/2009

APPROVED AS TO FORM AND LEGALITY:
UWF ATTORNEY
Exhibit A

ACADEMY PROGRAM DESIGNATION FORM

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<th>Name of Academy Program</th>
<th>Name of High School</th>
<th>University Degree (to which credit shall be applied)</th>
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Academy Program Designation Form is executed this the ___ day of ____, 2___, by the following, written notice having been provided to both the School Board’s Enrollment Services/Articulation Point of Contact and the University’s Enrollment Services/Articulation Point of Contact in accordance with the requirements of the Career Academy/Specialized Institute Program Articulation Agreement between the University of West Florida and the School Board of Escambia County dated as of ________, 2008:

School Board Academy Program Contact

By: __________________________

Approved:

University Academy Program Contact

By: __________________________

Enrollment Services/Articulation Contact

Escambia Academy Articulation
2007-7128 (2-15-08)
April 9, 2008

Carl Leiterman, Director of Workforce Education
Escambia County School Board
J.E. Hall Center
30 E. Texar Drive
Pensacola, FL 32503

Subject: Career Academy Specialized Institute Program
Articulation Agreement

Dear Mr. Leiterman:

I enclosed three executed originals of the Career Academy Specialized Institute Program
Articulation Agreement between UWF and the Escambia County School Board.

Please note that Exhibit "A," the Academy Program Designation Form, should be completed by
the appropriate person at the School Board and executed by you and Dr. Karen Rasmussen when
the information concerning the approved programs has been agreed upon. Please provide our
office with a copy of the executed designation form when it is available.

Sincerely,

Patricia D. Lott
General Counsel

Enclosure

cc: Dr. Pete Metarko
    Dr. Karen Rasmussen
    Dr. Chula King