May 29, 2009

Dr. Belle S. Wheelan, President
Commission on Colleges
Southern Association of Colleges and Schools
1866 Southern Lane
Decatur, GA 30033-4097

Dear Dr. Wheelan:

The purpose of this letter is to bring the Commission up to date on information pertaining to sites at which the University of West Florida offers courses and programs.

As part of the documentation prepared for the 2005 reaffirmation of accreditation review, we identified the instructional sites and programs offered as noted in Attachment A. Acknowledgment of these instructional sites was included in the Report of the Visiting Committee as noted in Attachment B. In addition to the sites identified in Attachment B, the instructional site for the MBA program offered in Ludwigshafen, Germany, was visited by a Substantive Change Committee in 2004. Since the March 2005 on-site reaffirmation review, the following changes have been made with respect to instructional sites.

Inactive location:

   In Escambia County
   In Pensacola
   Naval Air Station Pensacola (inactive site)

New locations:

   In Escambia County
   In Pensacola (also the location of the University’s main campus):
      West Florida Historic Preservation, Inc.
      (A University of West Florida direct support organization)
      120 Church Street
      Pensacola, FL 32502
      850-595-5985
      (occasional courses only)

   In Okaloosa County
   In Fort Walton Beach (also the city in which the University’s branch campus is located):
W. E. Combs Facility, established 2005
720 Lovejoy Road
Fort Walton Beach, FL 32548
850-833-3226

In Shalimar:
University of Florida Research and Engineering Education Facility (REEF), established 2007
1350 N. Poquito Road
Shalimar, FL 32579
850-833-9386

Name change:

In March 2006, the UWF Board of Trustees approved using the name “The University of West Florida--Emerald Coast” as a collective title for the University’s instructional sites in Okaloosa County. (See Attachment C for copy of Board of Trustee minutes.) Listed below are the instructional and administrative support sites included under the umbrella of the Emerald Coast designation. Please see Attachment D for identification of the programs, services, facilities, and nature of the personnel at each of the facilities and locations associated with the Emerald Coast campus.

Fort Walton Beach (Administrative Offices)
W. E. Combs Center
Eglin Air Force Base Center
University of Florida Research and Engineering Education Facility
Hurlburt Field Office
Crestview Office

Should you need further information about any of these sites, we would be happy to provide such for you.

Sincerely,

Judith A. Bense, Ph.D.
President

cc: Dr. Michael Johnson, SACS, Vice President
Dr. Chula King, UWF, Provost and Vice President for Academic Affairs
Dr. Jack Azzaretto, UWF, Vice Provost
Dr. Peter Metarko, UWF, Associate Vice Provost
Attachments:

A: Excerpt from Summary Form Prepared for the Compliance Certification Review September 10, 2004

B: Report of the On-Site Committee, Appendix B, Off-Campus Sites or Distance Learning Programs Evaluated as Part of the On-Site Review

C: Minutes of the University of West Florida Board of Trustees, March 7, 2006

D: The University of West Florida—Emerald Coast Facilities and Program Locations
Locations and Distance Education

Locations and Degrees

United States, Florida, Pensacola—at the main campus of the University
  • All degree programs listed above in their entirety

United States, Florida, Fort Walton Beach—at branch campus in facility jointly operated by the University and Okaloosa Walton College
  • Bachelor’s degrees—50% of degree program (junior/senior courses)
    Bachelor of Arts
      Communication Arts
      Criminal Justice
      Elementary Education
      Interdisciplinary Humanities
      Interdisciplinary Social Studies
      Legal Studies
      Psychology
    Bachelor of Science
      Career and Technical Studies
      Computer Science
      Hospitality, Recreation, and Resort Management
      Nursing
    Bachelor of Science in Business Administration
      Accounting
      Economics
      Finance
      Management
      Management Information Systems
      Marketing
    Bachelor of Science in Computer Engineering (BSCE)
      [Joint program with the University of Florida]
    Bachelor of Science in Electrical Engineering
      [Joint program with the University of Florida]
  • Master’s degrees—100% of degree program unless otherwise noted
    Master of Accountancy (MAcc)—50%
    Master of Arts (MA)
      Psychology (counseling specialization)
    Master of Business Administration (MBA)
    Master of Education (Med)
Curriculum and Instruction
Career and Technical Studies
Educational Leadership
   Educational Leadership (certification specialization)
   Human Performance Technology
Instructional Technology
Master of Science (MS)
   Computer Science
   Health Education—50%
   • Education Specialist (EdS)—50%
   • Education Doctorate—50%
Curriculum and Instruction
   Educational Leadership
   Administrative Studies
   Curriculum and Diversity Studies
   Instructional Technology

United States, Florida, Marianna—on the campus of Chipola College
   • Bachelor’s Degrees—40% of degree program (junior/senior courses)
   • Education Specialist (EdS)—40% of degree program

Germany, Ludwigshafen—in facilities of the TransAtlantik Institut
   • Master of Business Administration (MBA)—90%
APPENDIX B
Off-Campus Sites or Distance Learning Programs Evaluated as Part of the On-Site Review

Examples:
New Orleans, LA: B.S. in Accounting offered at 322 St. Charles Street
Charleston, SC: General education courses; BBA, BS in Accounting offered at 611 Calhoun Ave.
BS in Accounting and BBA offered to approximately 125 students on the Web

Bachelor's and Master's degree programs and doctoral courses at Ft. Walton Beach Campus, 1170 Martin Luther King, Jr., Blvd., Ft. Walton Beach, FL 32547

Bachelor's and Master's degree programs and doctoral courses at Eglin Air Force Base Center, Bldg. 251, PO Box 1527, Eglin Air Force Base, FL 32542

Bachelor's and Master's degree programs at Naval Air Station Center, 250 Chambers Avenue, Suite 23, NAS Pensacola, FL 32508-5259

Bachelor's degree programs in Criminal Justice, Special/Elementary Education, and Social Work, courses at the graduate level in teacher education and educational leadership at University Center, Chipola College, 3094 Indian Circle, Marianna, FL 32446
Excerpt from
Minutes of the University of West Florida Board of Trustees
March 7, 2006

Minutes
University of West Florida Board of Trustees
March 7, 2006
UWF/OWC
B1 Room 126
Fort Walton Beach, Florida

Academic & Student Affairs Committee

Committee Chair Roy Smith thanked Chair Clark.

Action Items

Smith asked approval in the form of a motion for the Awarding of an honorary Doctorate of Public Service degree to former President Lech Walesa (Va-Wenza) who will be on campus March 31st during his visit to UWF and for establishing the name, The University of West Florida-Emerald Coast, for UWF locations east of Escambia and Santa Rosa Counties. [Italics added.]

Motion for ratification by: Trustee Smith
Seconded by: Trustee Fetterman
Action: Motion Approved
Attachment D

The University of West Florida—Emerald Coast Facilities and Program Locations
### The University of West Florida—Emerald Coast Facilities and Program Locations
#### As of Spring Semester 2009

<table>
<thead>
<tr>
<th>Location</th>
<th>Facilities</th>
<th>Services</th>
<th>Personnel</th>
<th>Undergraduate</th>
<th>Graduate</th>
</tr>
</thead>
</table>
| **Fort Walton Beach**  
Administrative Offices  
1170 Martin Luther King Blvd  
Fort Walton Beach, FL 32549  
850-863-6565 | 1 Computer Classroom (28)  
1 Video Instruction Conference Room  
16 Regular Classrooms  
2 Computer Labs (14 and 26)  
2 Video Instruction Classrooms  
28 Offices  
3 non-Resident/Adjunct Offices (1 w/computer and 2 without)  
5 High Tech Classrooms (LCD, LAN, Wireless)  
Faculty Support Center  
Fitness Center & Classroom  
Full-service Library  
Graduate Student Center  
Graduate Computer Lab w/5 workstations  
Student Center  
All offices/classrooms equipped w/wireless internet technology | Academic Advising  
Admissions  
Bookstore  
Budget Management  
Cashiering  
Communications & Marketing  
Course Scheduling  
Disabled Student Services  
Faculty Support  
Mental Health Counseling  
Online Campus support  
Proctoring Services  
Recycling Program  
Registration  
SGA  
Student Ambassadors  
Student Clubs  
Student Recruiting  
Student Retention  
Technology Support | 7 Faculty  
16 Staff | Accounting^, B.S.B.A.  
Criminal Justice, B.A.  
Management^, B.S.B.A. | Educational Leadership^, M.Ed.  
Educational Leadership  
Comprehensive  
History, M.A.  
Military History  
Curriculum and Instruction^, Ed.S.  
Educational Leadership^, Ed.S.  
Curriculum and Instruction^, Ed.D. |
| **W.E. Combs Center**  
720 Lovejoy Road  
Fort Walton Beach, FL 32548  
850-833-3226 | 20 Classrooms  
24 Offices  
Adjunct Office  
Computer Science Lab  
Conference Room  
Cyber Lounge  
Environmental Studies Lab  
Video Instruction Classroom  
All offices/classrooms equipped w/wireless internet technology | Academic Advising  
Academic Technology Center  
Career Services  
Continuing Education  
Faculty Support  
International Programs  
Marketing  
Proctoring Services  
Recycling Program  
Registration  
SGA  
Student Ambassadors  
Student Clubs  
Student Recruiting  
Technology Support | 10 Faculty  
6 Staff | Computer Science, B.S.  
Elementary Education^, B.A.  
Environmental Studies, B.S.  
Exceptional Student/Elementary Education^, B.A.  
Health Sciences, B.S.  
Allied Health  
Health Care Professional  
Medical Information Technology  
Hospitality, Recreation & Resort Management, B.S.  
Interdisciplinary Studies, B.A.  
Arts Administration (Humanities)  
Children and Society (Social Sciences)  
Nature and Society (Social Sciences) | Curriculum and Instruction^, M.Ed.  
Elementary Education  
Comprehensive  
Middle Level Comprehensive  
Secondary Comprehensive  
Exceptional Education  
Comprehensive Reading  
Educational Leadership^, M.Ed.  
Education and Training  
Management Subspecialty (ETMS)  
Instructional Technology  
Human Performance Technology |
<table>
<thead>
<tr>
<th>Location</th>
<th>Facilities</th>
<th>Services</th>
<th>Personnel</th>
<th>Undergraduate *</th>
<th>Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Eglin AFB Center</td>
<td>2 Classrooms 3 Offices Cyber Lounge Lab (with 8 computers) Main Office w/3 desks/cubicles</td>
<td>Academic Advising Admissions Faculty Support Marketing Proctoring Services Registration SGA Student Ambassadors Student Clubs Student Recruiting Technology Support VA Services</td>
<td>2 Faculty 4 Staff</td>
<td>N/A</td>
<td>Business Administration¹, M.B.A.</td>
</tr>
<tr>
<td>3.0 FTE 19 students Center D. Cluff Est. 1977</td>
<td></td>
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</tr>
<tr>
<td>REEF (University of Florida Research and Engineering Education)</td>
<td>3 Offices Computer Lab (32) Distance Learning Lab Engineering Computer Lab (12) Senior Design Lab</td>
<td>Academic Advising Admissions Faculty Support Marketing SGA Student Ambassadors Student Clubs Student Recruiting Technology Support</td>
<td>3 Faculty 2 Staff</td>
<td>Electrical Engineering², B.S.E.E. Computer Engineering², B.S.C.E.</td>
<td>N/A</td>
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<tr>
<td>15.9 FTE 50 students Instructional Site T. Gilbar Est. 2007</td>
<td></td>
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<tr>
<td>Hurlburt Field Office</td>
<td>1 Office Access to Classrooms/Conference Rooms</td>
<td>Admissions General Advising Marketing Recycling Program Registration Student Recruiting Technology Support</td>
<td>1 Staff</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>5.4 FTE 30 students Special Purpose Site A. Gold Est. 2006</td>
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<tr>
<td>Location</td>
<td>Facilities</td>
<td>Services</td>
<td>Personnel</td>
<td>Undergraduate *</td>
<td>Graduate</td>
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<tr>
<td>Crestview Office</td>
<td>1 Office</td>
<td>General Advising</td>
<td>1 Part-Time Staff</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>1447 Commerce Drive</td>
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<td>Marketing</td>
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<td>Crestview FL 32539</td>
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<td>Student Recruiting</td>
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<tr>
<td>850-682-3212</td>
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<tr>
<td>.5 FTE</td>
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<tr>
<td>3 Students</td>
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<tr>
<td>L. Gulley</td>
<td></td>
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<tr>
<td>Est. 2007</td>
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<tr>
<td>Online Campus</td>
<td></td>
<td>Academic Advising</td>
<td></td>
<td>Career and Technical Studies, B.S.</td>
<td></td>
</tr>
<tr>
<td>Building 77/Room 138</td>
<td></td>
<td>Admissions</td>
<td></td>
<td>Vocational Program Development</td>
<td></td>
</tr>
<tr>
<td>11000 University Drive</td>
<td></td>
<td>Bookstore</td>
<td></td>
<td>Vocational Teacher Education</td>
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<tr>
<td>Pensacola, FL 32514</td>
<td></td>
<td>Career Services</td>
<td></td>
<td>Engineering Technology, B.S.</td>
<td></td>
</tr>
<tr>
<td>850-473-7465</td>
<td></td>
<td>Cashiering</td>
<td></td>
<td>Information Engineering Technology</td>
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<tr>
<td>888-529-1823</td>
<td></td>
<td>Communications &amp; Marketing</td>
<td>Exceptional</td>
<td>Educational Leadership, M.Ed.</td>
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<tr>
<td></td>
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<td>Library Services</td>
<td></td>
<td>Multiple Areas of Specialization</td>
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<td>Proctoring Services</td>
<td></td>
<td>Curriculum &amp; Instruction, M.A.</td>
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<td>Registration</td>
<td></td>
<td>Exceptional Student Education, M.A.</td>
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<tr>
<td>204.9 FTE</td>
<td></td>
<td>Student Recruiting</td>
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<tr>
<td>1029 students</td>
<td></td>
<td>Technology Support</td>
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<td>P. Northrup</td>
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<td>Est. 2001</td>
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<tr>
<td>IT Academy/Continuing Education</td>
<td>1 Office</td>
<td>Corporate Training</td>
<td>1 Staff</td>
<td>IT Certification</td>
<td></td>
</tr>
<tr>
<td>(located at W.E. Combs)</td>
<td>2 Classrooms</td>
<td>Grants and Proposals</td>
<td></td>
<td>CHOICE Institute</td>
<td></td>
</tr>
<tr>
<td>N. Gislason</td>
<td></td>
<td>Workforce Development</td>
<td></td>
<td>Certification Programs</td>
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<tr>
<td>Est. 2006</td>
<td></td>
<td>Technology Certifications</td>
<td>Continuing Education Programs</td>
<td>Non-Degree Programs</td>
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<td></td>
<td></td>
<td>Professional Certifications</td>
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Spring 2009
338 FTE
1629 Students (as self-identified in CICS)
Notes:

*Only the upper division (junior and senior) components of bachelor’s degree programs are offered at Emerald Coast sites. UWF lower division courses are available in face-to-face format only on the main campus in Pensacola or through distance education modes.

1AACSB International Accredited (The Association to Advance Collegiate Schools of Business)
2ABET Accredited (Accreditation Board for Engineering and Technology)
3NCATE Accredited (National Council for Accreditation of Teacher Education)
4NAACLS Accredited (National Accrediting Agency for Clinical Laboratory Sciences)