Dr. Sandra Flake  
Provost  
The University of West Florida  
11000 University Pkwy.  
Pensacola, FL 32514  

Dr. Flake,  

Attached is the original copy of the Modification to Service Agreement #6-49 between the University of West Florida and Choctawhatchee High School.  

Please sign the original, make a copy for UWF and return the original to me.  

Respectfully,  
F. L. Fuller, Ed.D.  
Assistant Superintendent  
Non-Traditional Schools  

FLF/cb  

Atch.
November 18, 2005

MEMORANDUM

TO: School Board

FROM: F. L. Fuller

SUBJECT: Modification to Service Agreement # 6-49 between The University of West Florida and Choctawhatchee High School

Please make the following modifications to Service Agreement # 6-49:

2. **Term.** The Initial Term of this Agreement shall begin on the 8th day of August 2005, and shall end of the 8th day of May 2006.

3. **Responsibilities of Provider.**

   a. **Delivery of Services:** The UWF 9-month faculty contract period in conjunction with the OCSD Choctawhatchee High School Instructional calendar and times for 2005-2006. Services will commence with the start of the OCSD school term, but will end when the UWF term concludes.

   b. **Staff and Personnel:** Kevin Rigby, Program Director. The Program Director will teach four
classes and coordinate related activities in line with faculty service such as supervision of student clubs and competitive teams. The position does not entail more routine duties assigned to high school teachers.

c. **Finances:** Provider is responsible for paying all withholding taxes and all other employment related taxes or costs. The Provider is responsible for expenses related to Kevin Rigby's professional development and fund-raising travel.

g. **Official Representative:** The Provider hereby designates Jane Halonen as the official representative for the purposes of administering this Agreement with the Recipient.

4. **Responsibilities of the Recipient.**

a. **Financing:** The Provider will be reimbursed for all salary costs associated with Kevin Rigby under his current 9-month faculty contract for a total of $67,548 which includes fringe costs. It is agreed that the Recipient will reimburse UWF for any across-the-board salary increases affecting Kevin Rigby's salary. If the Recipient requires Kevin Rigby to teach any additional courses over and above his regular course load of four courses per semester, the Recipient agrees to reimburse UWF at the compensation rate of 5% for a year long course of Kevin Rigby's 9-month salary pursuant to UWF's official extra
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Compensation policy. Provider will be paid two equal installments, the first on August 8, 2005 and the second on January 3, 2006. All funds are being paid by Choctawhatchee High School. Funding is out of the following budget: Fund 1010 Function 5100 Object 0310 Cost Center 0581 Project


e. Official Representative: The Recipient hereby designates Cindy Massarelli and/or Frank Fuller.

By: [Signature]
Don Gaetz
Superintendent of Schools

By: [Signature]
Catherine S. Thigpen
Chairman

Date Signed: 12-12-05

OKALOOSA COUNTY SCHOOL BOARD
APPROVED

PROVIDER:
UNIVERSITY OF WEST FLORIDA

By: [Signature]
Sandra Flake, Provost

Date Signed: ______________