SCHOOL AFFILIATION AGREEMENT

THIS AFFILIATION AGREEMENT (the "Agreement") is made as of this January 3, 2006 by and between University of West Florida Program in Clinical Laboratory Sciences, hereinafter referred to as "School" and Fort Walton Beach Medical Center, hereinafter referred to as "Hospital".

WITNESSETH:

WHEREAS, School offers enrolled students a degree program in the field of Clinical Laboratory Sciences and

WHEREAS, Hospital operates a comprehensive acute-care medical-surgical facility; and

WHEREAS, School desires to provide to its students a clinical learning experience through the application of knowledge and skills in actual patient-centered situations in a health care facility; and

WHEREAS, Hospital has agreed to make its facility available to School for such purposes.

NOW, THEREFORE, in consideration of the mutual promises contained herein, the parties hereby agree as follows:

1. RESPONSIBILITIES OF SCHOOL.

(a) Clinical Program. School shall be responsible for the implementation and operation of the clinical component of its program at Hospital ("Program"), which Program shall be approved in advance by Hospital. Such responsibilities shall include, but not be limited to, the following:

(i) Orientation of students to the clinical experience at Hospital
(ii) Provision of classroom theory and practical instruction to students prior to their clinical assignments at Hospital
(iii) Preparation of student assignments and clinical laboratory rotation plans for each student and coordination of same with Hospital
(iv) Continuing oral and written communication with Hospital regarding student performance and evaluation, absences and assignments of students, and other pertinent information
(v) General (not direct) supervision of students and their performance at Hospital; through regular contact and communication with the Education Coordinator of the Hospital laboratory
(vi) Performance of such other duties as may from time to time be agreed to between School and Hospital
(vii) Provide adequate documentation attesting to competency of each instructor upon request.
All students, faculty, employees, agents and representatives of School participating in the Program at Hospital (the "Program Participants") shall be accountable to the Hospital's Chief Executive Officer for complying with Hospital policies that the Hospital has trained them on.

(b) **Student Statements.** School shall advise each Program Participant that the Hospital will require him/her to sign a Statement of Responsibility, in the form attached hereto as Exhibit A, and a Protected Health Information, Confidentiality and, Security Agreement as Exhibit B.

(c) **Insurance.** School shall obtain and maintain, or shall require each individual Program Participant to obtain and maintain, occurrence-type general and professional liability insurance coverage in amounts not less than $1,000,000 per occurrence and $3,000,000 annual aggregate per Program Participant, and covering the acts and omissions of Program Participants. If such coverage is provided on a claims-made basis, then such insurance shall continue throughout the term of this Agreement and upon the termination of this Agreement, or the expiration or cancellation of the insurance. School shall further, at its expense, obtain and maintain workers' compensation insurance and unemployment insurance for School employees assigned to Hospital. For all insurance required by this Paragraph 1(c), School shall notify Hospital at least thirty (30) days in advance of any cancellation or modification of such insurance policy and shall provide to Hospital, upon request, certificates of insurance evidencing the above coverage and renewals thereof.

(d) **Health of Program Participants.** The School will advise all Program Participants that the Hospital will require that they pass a medical examination acceptable to Hospital prior to their participation in the Program at Hospital and at least once a year or as otherwise required by Florida law. In no event shall Hospital be financially responsible for medical care and treatment. The School shall advise Program Participants that the Hospital will require that they are able to present the following health records on the first day of their educational experience at Hospital if requested (Program Participants will not be allowed to commence experiences until the following are complete):

(i) Tuberculin skin test within the past 12 months or documentation as a previous positive reactor; and

(ii) Proof of Rubella and Rubeola immunity by positive antibody titers or 2 doses of MMR; and

(iii) Varicella immunity, by positive history of chickenpox or proof of Varicella immunization; and

(iv) Proof of Hepatitis B immunization or declination of vaccine, if patient contact is anticipated.

(e) The School shall require students to complete training courses on: HIV/AIDS, Prevention of Medical Errors and Florida Laws and Rules governing clinical laboratories and clinical laboratory personnel, as required by Florida Law., prior to participation in the Program.
(f). Dress Code; Breaks. School shall require the students to dress in accordance with dress and personal appearance standards approved by School. Such standards shall be in accordance with Hospital's standards regarding same. All Program Participants shall remain on the Hospital premises for breaks, including meal breaks. Program Participants shall pay for their own meals at Hospital.

(g). Performance. School shall have a specially designated staff for the performance of the services specified herein. School and all Program Participants shall perform its and their duties and services hereunder in accordance with all relevant local, state, and federal laws and shall comply with the standards and guidelines of all applicable accrediting bodies and the bylaws, rules and regulations of Hospital and any rules and regulations of School as may be in effect from time to time. Neither School nor any Program Participant shall interfere with or adversely affect the operation of Hospital or the performance of services therein.

(h). Background Checks. School shall advise Program Participants that they shall obtain a background check prior to participation in the Program at their own expense and provide it to the School, which shall include the following:

(i) Social Security Number Verification
(ii) Criminal Search (7 years or up to 5 criminal searches)
(iii) Employment Verification to include reason for separation and eligibility for re-employment for each employer
(iv) Violent Sexual Offender and Predator Registry Search
(v) HHS/OIG List of Excluded Individuals/Entities
(vi) GSA List of Parties Excluded from Federal Programs
(vii) U.S. Treasury, Office of Foreign Assets Control (OFAC), List of Specially Designated Nationals (SDN)
(viii) Applicable State Exclusion List, if one.

Should the background check disclose adverse information as to any student and/or member of the staff/faculty, School shall immediately remove said student and/or member of the staff/faculty from participation in the Program at Hospital.

(i). School Status. School represents and warrants to Hospital that the School and its Program Participants participating hereunder: (i) are not currently excluded, debarred, or otherwise ineligible to participate in the Federal health care programs as defined in 42 U.S.C. Section 1320a-7b(f) (the “Federal health care programs”); (ii) are not convicted of a criminal offense related to the provision of health care items or services but has not yet been excluded, debarred or otherwise declared ineligible to participate in the Federal health care programs, and (iii) are not under investigation or otherwise aware of any circumstances which may result in the School or a Program Participant being excluded from participation in the Federal health care programs. This shall be an ongoing representation and warranty during the term of this Agreement and the School shall immediately notify Hospital of any change in status of the representation and
warranty set forth in this section. Any breach of this Paragraph 1(h) shall give Hospital the right to immediately terminate this Agreement for cause.

2. **RESPONSIBILITIES OF HOSPITAL.**

(a) Hospital shall accept the Program Participants assigned to the Program by School and reasonably cooperate in the orientation of all Program Participants to Hospital. Hospital shall provide reasonable opportunities for such Program Participants, who shall be supervised by School and Hospital, to observe and assist in various aspects of clinical laboratory testing and operations to the extent permitted by applicable law and without disruption of patient care or Hospital operations. Hospital shall coordinate School's rotation and assignment schedule with its own schedule and those of other educational institutions. Hospital shall at all times retain ultimate control of the Hospital and responsibility for patient care.

(b) Upon the request of School, Hospital shall assist School in the evaluation of each Program Participant's performance in the Program. However, School shall at all times remain solely responsible for the evaluation and grading of Program Participants.

(c) The School shall maintain individual student records of grading and performance evaluations.

(e) Hospital shall orient Program Participants as to its policies and procedures.

(f) The Hospital shall designate a laboratory staff member, a certified, practicing Medical Technologist who has a working knowledge of educational methodologies and evaluation, as Clinical Education Coordinator for the program. The Education Coordinator shall supervise the structured educational experiences at the clinical facility and serve as the chief contact person for the School’s faculty.

(g) The Hospital shall provide practical training and experience in all the areas of Generalist-Medical Technologist Certification, to include:

<table>
<thead>
<tr>
<th>Hospital Rotation</th>
<th>40 hrs/week</th>
<th>Equivalent University Course</th>
<th>SH</th>
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</thead>
<tbody>
<tr>
<td>Diagnostic Microbiology</td>
<td>5</td>
<td>MLS 4821L Diagnostic Microbiology II</td>
<td>4</td>
</tr>
<tr>
<td>Hematology &amp; Coagulation</td>
<td>5</td>
<td>MLS 4822L Hematology II</td>
<td>4</td>
</tr>
<tr>
<td>Clinical Chemistry</td>
<td>5</td>
<td>MLS 4820L Clinical Chemistry III</td>
<td>4</td>
</tr>
<tr>
<td>Special Chemistry &amp; TB/Mycology</td>
<td>3</td>
<td>MLS 4824L Special Clinical Methods II</td>
<td>2</td>
</tr>
<tr>
<td>Immunohematology/Serology</td>
<td>6</td>
<td>MLS 4823L Immunohematology II</td>
<td>4</td>
</tr>
<tr>
<td>Urinalysis,</td>
<td></td>
<td>MLS 4825L Urinalysis/Body Fluids II</td>
<td>2</td>
</tr>
<tr>
<td>Parasitology &amp; Phlebotomy</td>
<td>3</td>
<td>N/A</td>
<td></td>
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<tr>
<td>Miscellaneous/Make-up</td>
<td>1</td>
<td>N/A</td>
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<tr>
<td>Spring Vacation</td>
<td>1</td>
<td>Total Credit (Semester Hours)</td>
<td>20</td>
</tr>
<tr>
<td>Total No of Weeks</td>
<td>29</td>
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</table>
Such training and experiences shall include:

- Training and practice in all of the clinical laboratory procedures performed in each department
- Training and practice in laboratory functions such as quality control, quality assurance, maintenance and trouble shooting of lab instruments;
- Communication with patients, physicians, and other health professionals;
- Introduction to operational policies and procedures in laboratory management, supervision, quality assurance, and regulatory compliance;
- Participation in continuing education, in-service, and safety programs;
- Practice of professional ethics and precise work habits that are compatible with patients’ welfare and laboratory efficiency.

(h). The Hospital shall ensure that students’ clinical experiences are based on sound educational objectives aimed at developing a well qualified medical technologist capable of performing as a staff medical technologist upon graduation. Students shall not be, in any significant way, responsible for the service function of the Hospital laboratory. However students must be permitted maximal possible practical experience under qualified supervision.

(i) The Hospital shall cooperate and support the School’s effort to obtain/maintain accreditation and licensure of the School’s Program. Hospital agrees to assist in preparation of self study by providing documents which are needed for accreditation of the program and for other regulatory agencies.

(j). The Hospital shall provide conference and meeting rooms as required and needed for student seminars, as space is available.

(k). The Hospital shall provide students in the Program access to emergency medical care when on Hospital’s premises. Payment of such care will remain the responsibility of individual receiving the treatment.


The parties shall cooperate to fulfill the following mutual responsibilities:

(a) The Parties understand that students shall be treated as trainees who have no expectation of receiving compensation or future employment from the Hospital or the School.

(b). Both parties share the responsibilities for the educational supervision, evaluation and grading of student’s performance in clinical rotations.

(c) Any courtesy appointments to faculty or staff by either the School or Hospital shall be without entitlement of the individual to compensation or benefits for the appointed party.
(d). Supervisory Responsibilities for Students:
1. **Direct Supervision**: the Education Coordinator at the Hospital shall be responsible for supervising the students in clinical rotations and assuring that all learning activities in each phase of the practicum are achieved at or above the minimum competency level. If a student does not meet minimum competency levels, Hospital shall notify the Clinical Site Coordinator of the School.

2. While rotating through various sections of the clinical laboratory, the student is under the direct supervision of the Hospital laboratory section supervisor and/or teaching technologist in the area. Each Hospital clinical instructor shall evaluate the student’s performance and appraise the Education Coordinator of the student’s progress in each area on a weekly basis.

3. While in clinical rotations students are also under the general supervision of the Clinical Site Coordinator from the School.

4. **Withdrawal of Program Participants.**

Hospital may request School to withdraw or dismiss a student or other Program Participant from the Program at Hospital when his or her clinical performance is unsatisfactory to Hospital or his or her behavior, in Hospital’s discretion, is disruptive or detrimental to Hospital and/or its patients. In such event, said Program Participant’s participation in the Program at Hospital shall immediately cease. It is understood that only School can dismiss the Program Participant from the Program.

5. **Independent Contractor; No Other Beneficiaries.**

The parties hereby acknowledge that they are independent contractors, and neither the School nor any of its agents, representatives, Program Participants, or employees shall be considered agents, representatives, or employees of Hospital. In no event shall this Agreement be construed as establishing a partnership or joint venture or similar relationship between the parties hereto. School shall be liable for its own debts, obligations, acts and omissions, including the payment of all required withholding, social security and other taxes or benefits. No Program Participant shall look to Hospital for any salaries, insurance or other benefits. No Program Participant or other third person is entitled to, and shall not, receive any rights under this Agreement.

6. **Non-Discrimination.**

There shall be no discrimination on the basis of race, national origin, religion, creed, sex, age, veteran status, or handicap in either the selection of students for participation in the Program, or as to any aspect of the clinical training; in accordance with applicable law.
7. **Indemnification**

Hospital shall indemnify School against liabilities, claims, damages and expenses, including reasonable attorneys' fees, incurred by School in defending or compromising actions brought against School arising out of or related to the Hospital's performance of duties hereunder. To the extent permitted by applicable law School shall indemnify and hold harmless Hospital and its officers, medical and nursing staff, representatives and employees from and against all liabilities, claims, damages and expenses, including reasonable attorneys' fees, relating to or arising out of any negligent act or omission of the School or Program Participants, agents, representatives and employees under this Agreement. This provision does not constitute a waiver by School of any defenses, including but not limited to any protections afforded by Chapter 768, Florida Statutes.

8. **Confidentiality.**

School and its agents, Program Participants, faculty, representatives and employees agree to keep strictly confidential and hold in trust all confidential information of Hospital and/or its patients and not disclose or reveal any confidential information to any third party, without the express prior written consent of Hospital, to the extent permitted by law. School shall not disclose the terms of this Agreement to any person who is not a party to this Agreement, except as required by law or as authorized by Hospital. Unauthorized disclosure of confidential information or of the terms of this Agreement shall be a material breach of this Agreement and shall provide Hospital with the option of pursuing remedies for breach, or, notwithstanding any other provision of this Agreement, immediately terminating this Agreement upon written notice to School.

9. **Term; Termination.**

   (a) The initial term of this Agreement shall be one (1) year, commencing on Month January, Date 03, Yr 2006 and ending on Month January, Date 04, Yr 2007.

   (b) Except as otherwise provided herein, either party may terminate this Agreement at any time without cause upon at least thirty (30) days prior written notice, provided that all students currently enrolled in the Program at Hospital at the time of notice of termination shall be given the opportunity to complete their clinical Program at Hospital, such completion not to exceed six (6) months.

10. **Entire Agreement**

This Agreement and its accompanying Exhibits A and B set forth the entire Agreement with respect to the subject matter hereof and supersedes all prior agreements, oral or written, and all other communications between the parties relating to such subject matter. This Agreement may not be amended or modified except by mutual written agreement. All continuing covenants, duties and obligations herein shall survive the expiration or earlier termination of this Agreement.
11. **SEVERABILITY.**

If any provision of this Agreement is held to be invalid or unenforceable for any reason, this Agreement shall remain in full force and effect in accordance with its terms disregarding such unenforceable or invalid provision.

12. **CAPTIONS.**

The captions contained herein are used solely for convenience and shall not be deemed to define or limit the provisions of this Agreement.

13. **NO WAIVER.**

Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any of the provisions contained herein.

14. **GOVERNING LAW.**

This Agreement shall be governed and construed in accordance with the laws of the State of Florida.

15. **ASSIGNMENT; BINDING EFFECT.**

Neither School nor Hospital may assign or transfer any of its rights, duties or obligations under this Agreement, in whole or in part, without the prior written consent of either party. This Agreement shall inure to the benefit of, and be binding upon, the parties hereto and their respective successors and permitted assigns.

16. **NOTICES.**

All notices hereunder by either party to the other shall be in writing, delivered personally, by certified or registered mail, return receipt requested, or by overnight courier, and shall be deemed to have been duly given when delivered personally or when deposited in the United States mail, postage prepaid, addressed as follows:

If to Hospital: **Fort Walton Beach Medical Center**  
1000 Mar Walt Drive  
Fort Walton Beach, FL 32547  
Attention: Chief Executive Officer

Copy to: **HCA**  
One Park Plaza  
Nashville, TN 37203  
Attention: Operations Counsel
If to School: University of West Florida
Program in Clinical Laboratory Sciences (Medical Technology)
11000 University Parkway
Pensacola, FL 32514
Attention: Swarna Krothapalli
Program Director

Or to such other persons or places as either party may from time to time designate by written notice to the other.

17. EXECUTION OF AGREEMENT.

This Agreement shall not become effective or in force until all of the below named parties have fully executed this Agreement.

18. HIPAA Requirements.

The parties agree to comply with the Health Insurance Portability and Accountability Act of 1996, as codified at 42 U.S.C. Section 1320d ("HIPAA") and any current and future regulations promulgated thereunder, including, without limitation, the federal privacy regulations contained in 45 C.F.R. Parts 160 and 164 ("Federal Privacy Regulations"), the federal security standards contained in 45 C.F.R. Part 142 ("Federal Security Regulations"), and the federal standards for electronic transactions contained in 45 C.F.R. Parts 160 and 162, all collectively referred to herein as "HIPAA Requirements". The parties agree not to use or further disclose any Protected Health Information (as defined in 45 C.F.R. Section 164.501) or Individually Identifiable Health Information (as defined in 42 U.S.C. Section 1320d), other than as permitted by the HIPAA Requirements and the terms of this Agreement. The parties agree to make their internal practices, books and records relating to the use and disclosure of Protected Health Information available to the Secretary of Health and Human Services to the extent required for determining compliance with the Federal Privacy Regulations. In addition, the parties agree to comply with any state laws and regulations that govern or pertain to the confidentiality, privacy, security of, and electronic and transaction code sets pertaining to, information related to patients.

The School shall direct its Program Participants to comply with the policies and procedures of Hospital, including those governing the use and disclosure of individually identifiable health information under federal law, specifically 45 CFR parts 160 and 164. Solely for the purpose of defining the Program Participants' role in relation to the use and disclosure of Hospital's protected health information, the Program Participants are defined as members of the Hospital's workforce, as that term is defined by 45 CFR 160.103, when engaged in activities pursuant to this Agreement. However, the Program Participants are not and shall not be considered to be employees of Hospital.
IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date herein written:

UNIVERSITY OF WEST FLORIDA

By: ___________________________ Date: 1/4/06
Print Name: Sandra Flake, PhD
Title: Provost

FORT WALTON BEACH MEDICAL CENTER, FORT WALTON BEACH, FLORIDA

By: ___________________________ Date: January 3, 2006
Print Name: Wayne Campbell
Title: Chief Executive Officer

ATTEST:

BY: ___________________________ Date: ____________
Print Name: ___________________________
Title: ____________________________

APPROVED AS TO FORM AND LEGALITY:

UWF ATTORNEY
EXHIBIT A

STATEMENT OF RESPONSIBILITY

For and in consideration of the benefit provided the undersigned in the form of experience in a clinical setting at FORT WALTON BEACH MEDICAL CENTER ("Hospital"), the undersigned and his/her heirs, successors and/or assigns do hereby covenant and agree to assume all risks and be solely responsible for any injury or loss sustained by the undersigned while participating in the Program operated by the UNIVERSITY OF WEST FLORIDA ("School") at Hospital unless such injury or loss arises solely out of Hospital's gross negligence or willful misconduct.

_________________________________________  ______________________
Signature of Program Participant/Print Name               Date

_________________________________________  ______________________
Parent or Legal Guardian if Program Participant is under 18/Print Name   Date
EXHIBIT B

PROTECTED HEALTH INFORMATION, CONFIDENTIALITY, AND SECURITY AGREEMENT

- Protected Health Information (PHI) includes patient information based on examination, test results, diagnoses, response to treatment, observation, or conversation with the patient. This information is protected and the patient has a right to the confidentiality of his or her patient care information whether this information is in written, electronic, or verbal format. PHI is individually-identifiable information that includes, but is not limited to, patient’s name, account number, birth date, admission and discharge dates, photographs, and health plan beneficiary number.
- Medical records, case histories, medical reports, images, raw test results, and medical dictations from healthcare facilities are used for student learning activities. Although patient identification is removed, all healthcare information must be protected and treated as confidential.
- Students enrolled in school programs or courses and responsible faculty are given access to patient information. Students are exposed to PHI during their clinical rotations in healthcare facilities.
- Students and responsible faculty may be issued computer identifications (IDs) and passwords to access PHI.

**Initial each to accept the Policy**

<table>
<thead>
<tr>
<th>Initial</th>
<th>Policy</th>
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<tbody>
<tr>
<td></td>
<td>1. It is the policy of the Hospital to keep PHI confidential and secure.</td>
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<tr>
<td></td>
<td>2. Any or all PHI, regardless of medium (paper, verbal, electronic, image or any other), is not to be disclosed or discussed with anyone outside those supervising, sponsoring or directly related to the learning activity.</td>
</tr>
<tr>
<td></td>
<td>3. Whether at the school or at a clinical site, students are not to discuss PHI, in general or in detail, in public areas under any circumstances, including hallways, cafeterias, elevators, or any other area where unauthorized people or those who do not have a need-to-know may overhear.</td>
</tr>
<tr>
<td></td>
<td>4. Unauthorized removal of any part of original medical records is prohibited. Students and faculty may not release or display copies of PHI. Case presentation material will be used in accordance with healthcare facility policies.</td>
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<td>5. Students and faculty shall not access data on patients for whom they have no responsibilities or a “need-to-know” the content of PHI concerning those patients.</td>
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<td>6. A computer ID and password are assigned to individual students and faculty. Students and faculty are responsible and accountable for all work done under the associated access.</td>
</tr>
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<td></td>
<td>7. Computer IDs or passwords may not be disclosed to anyone. Students and faculty are prohibited from attempting to learn or use another person’s computer ID or password.</td>
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<tr>
<td></td>
<td>8. Students and faculty agree to follow Hospital’s privacy policies.</td>
</tr>
<tr>
<td></td>
<td>9. Breach of patient confidentiality by disregarding the policies governing PHI is grounds for dismissal from the Hospital.</td>
</tr>
</tbody>
</table>
• I agree to abide by the above policies and other policies at the clinical site. I further agree to keep PHI confidential.
• I understand that failure to comply with these policies will result in removal from this placement.
• I understand that Federal and State laws govern the confidentiality and security of PHI and that unauthorized disclosure of PHI is a violation of law and may result in civil and criminal penalties.

____________________________  ______________________________
Signature of Program Participant/Print Name  Date

____________________________  ______________________________
Parent or Legal Guardian if Program Participant is under 18/Print Name  Date
FORT WALTON BEACH MEDICAL CENTER
PRE-PLACEMENT BACKGROUND INVESTIGATION/DRUG SCREENING
REQUIREMENTS

All individuals placed at Fort Walton Beach Medical Center will be required to undergo one of the following background screenings (whichever is applicable) and a drug screen prior to reporting for duty at the facility.

Level (1) Background Investigation
(required of all candidates for employment, volunteers and students)

- Criminal Search (previous 7 years or up to 5 criminal searches)
- Social Security # Verification
- Employment Verification to include reason for separation and eligibility for re-employment for each employer
- OIG list of Excluded Individuals/Entities
- GSA List of Parties Excluded from Federal Programs
- Violent Sexual Offender and Predator Registry Search
  U.S. Treasury, Office of Foreign Assets Control (OFAC), List of Specially Designated National (SDN)

Level (2) Background Investigation
(required of all licensed or certified caregivers, as well as finance personnel, and department managers)

- Criminal Search (previous 7 years or up to 5 criminal searches)
- Social Security # Verification
- Employment Verification to include reason for separation and eligibility for re-employment for each employer
- OIG list of Excluded Individuals/Entities
- GSA List of Parties Excluded from Federal Programs
- Violent Sexual Offender and Predator Registry Search
- U.S. Treasury, Office of Foreign Assets Control (OFAC), List of Specially Designated National (SDN)
- Education Verification (Highest level)
- Professional Licensure Verification
- Certification and Designations Check
- Professional Disciplinary Action Check
- Department of Motor Vehicle Driving history, based on responsibilities
- Consumer Credit Report, based on responsibilities
Derogatory information of the following nature as the result of a background investigation is the basis to no longer consider a candidate for employment, student of volunteer qualified:

1. Inclusion on the list of Ineligible Persons
2. Ineligible for re-employment (any exceptions to this element must be approved by the facility Human Resources Director)
3. Termination from a previous job related to the following reason:
   - Failure to Maintain License
   - Job Abandonment
   - Gross Misconduct including:
     i. Physical Assault
     ii. Sexual Predatory Behavior
     iii. Harassment in violation of EEO law
     iv. Deliberate of negligent omission or falsification of documentation
     v. Use, possession, sale or impaired performance due to controlled substances
     vi. Unauthorized possession of weapons, firearms, or explosives on the premises
     vii. Being intoxicated from the use of alcohol on company property while working
     viii. Convincing evidence of violation of law or regulation related to operations or the delivery of patient care
4. Derogatory information of the following nature as the result of a background investigation may be the basis to no longer consider a candidate for employment, student, or volunteer qualified:
   - Conviction of a felony offense; misdemeanor offense, based on responsibilities
   - Providing a false statement on credentials
   - A documented financial problem or issue, based on responsibilities
   - A documented traffic violation, based on responsibilities

This list is not exclusive or exhaustive. Managers should use good judgment when evaluating information obtained through a background investigation report and when in doubt consult with the Fort Walton Beach Medical Center Human Resources Director.
FORT WALTON BEACH MEDICAL CENTER
BACKGROUND INVESTIGATION REQUIREMENTS
CONTRACT AGENCY/STUDENT ATTESTATION FORM

CONTRACT AGENCY/SCHOOL NAME: ______________________________

EMPLOYEE/STUDENT NAME: ___________________________ SSN: __________

I hereby certify the employee/student named above has met the provisions of Fort Walton Beach Medical Centers Background Investigation requirements as set forth in our contract agreement and as outlined below:

Level (1) Background Investigation
(required of all candidates for employment, volunteers and students)

• Criminal Search (previous 7 years or up to 5 criminal searches)
• Social Security # Verification
• Employment Verification to include reason for separation and eligibility for re-employment for each employer
• OIG list of Excluded Individuals/Entities
• GSA List of Parties Excluded from Federal Programs
• Violent Sexual Offender and Predator Registry Search
• U.S. Treasury, Office of Foreign Assets Control (OFAC), List of Specially Designated National (SDN)

Level (2) Background Investigation
(required of all licensed or certified caregivers, as well as finance personnel, and department managers)

• Criminal Search (previous 7 years or up to 5 criminal searches)
• Social Security # Verification
• Employment Verification to include reason for separation and eligibility for re-employment for each employer
• OIG list of Excluded Individuals/Entities
• GSA List of Parties Excluded from Federal Programs
• Violent Sexual Offender and Predator Registry Search
• U.S. Treasury, Office of Foreign Assets Control (OFAC), List of Specially Designated National (SDN)
• Education Verification (Highest level)
• Professional Licensure Verification
• Certification and Designations Check
• Professional Disciplinary Action Check
• Department of Motor Vehicle Driving history, based on responsibilities
• Consumer Credit Report, based on responsibilities

All contract individuals/students placed at Fort Walton Beach Medical Center are required to undergo drug screening prior to reporting to Fort Walton Beach Medical Center.

All contract individuals/students placed at Fort Walton Beach Medical Center will be required to undergo screening/testing for Tuberculosis upon placement at FWBMC and annually thereafter.

All contract individuals/students placed at Fort Walton Beach Medical Center who are at risk of exposure to blood and body fluids must be offered the Hepatitis B immunization series as required by OSHA Bloodborne Pathogen Standard prior to placement at Fort Walton Beach Medical Center.

Verifiers Signature/Title __________________________________________ Date __________

Rev: 2/05
FORT WALTON BEACH MEDICAL CENTER
PRE-PLACEMENT AND ANNUAL IMMUNIZATION AND
TESTING REQUIREMENTS

All contract individuals/students placed at Fort Walton Beach Medical Center will be
required to undergo testing for Tuberculosis prior to placement at FWBMC and annually
thereafter.

- PPD (Mantoux) skin test for candidates who have no history of previously positive skin test.

- Baseline Chest x-ray for candidates who have a history of previously positive PPD skin test.
  Annual assessment for symptoms of active Tuberculosis disease is also required

All candidates placed at Fort Walton Beach Medical Center who are at risk of exposure to
blood and body fluids must be offered the Hepatitis B immunization series as required by
OSHA Bloodborne Pathogen Standard prior to placement at Fort Walton Beach Medical
Center.