Memorandum of Agreement on Semester in Japan

Both parties, Jikei Group of Colleges and the Jikei American Center (hereinafter referred to as "JAC") at the University of West Florida, acting for and on behalf of the University of West Florida Board of Trustees (hereinafter referred to as "UWF"), have agreed to continue amicably the University of West Florida Semester in Japan program that was begun in order to provide students of the State University System of Florida the opportunity to study Japanese Language, culture, Politics, and International Business in Japan, and confirm in this memorandum the conditions thereof.

I. Time and Length:

Time: Middle May-Middle July / every year

Length: 5-8 weeks, to be decided by mutual agreement each year before applications are solicited.

II. Participants:

Students: 5 Students, to be selected by UWF. Preference will be given to students with some background in Japanese language and culture.

Professor: 1 Professor, to be selected by UWF by early November. Correlation of the professor's academic discipline and the focal subject areas of Jikei Group of Colleges of Colleges will be considered in the selection of the professor.

III. Costs to be paid by Jikei Group of Colleges:

> Accommodation in Japan for students and professor.

> Accommodation for professor will be single accommodation. If spouse and/or other family members
accompany professor, the additional cost of accommodation is the responsibility of the professor.

- Transportation and materials for special program activities.

IV Costs to be paid by UWF:

- Remuneration for the accompanying professor
- Japanese Language class tuition fee

V Costs to be paid by JAC:

- Air fares for round trip (Florida/Japan) of five students and one professor
- Professor’s living expense adjustment ($200 per week)

VI Costs to be paid by students and professor:

- Text books.
- Insurance and medical fees.
- Traveling expenses in Japan
- Meals
- Other personal expenses such as laundry, international telephone, etc.
- Professor is responsible for additional expenses for housing, food, and travel for family members.

As soon as the participants are selected, both parties will agree on a mutually acceptable program schedule and itinerary, at least two months before the program commences. The program cost to Jikei Group of Colleges and the method of payment will be decided at the same time.

Confirming that the contents of this memorandum are governed by the General Agreement among the Jikei Group of Colleges, Kabushiki Kaisha Jikei, University of West Florida and Jikei American Center, this memorandum is produced in two copies in both English and Japanese so that each party keeps one copy in each language.
Approval Signatures:

Kunihiko Uktifune, President
Jikei Group of Colleges

Date: 10/17/06

John C. Cavanaugh, President
University of West Florida

Date: 11/2/06

Sandra M. Flake, Provost
University of West Florida

Date: 2/10/06

Hideaki Hirata, Executive Director
Jikei Group of Colleges

Date: 

Phyllis Metcalf-Turner, Associate Vice-President
University of West Florida

Date: 

Approved As To Form And Legality:

UWF Attorney
Approval Signatures:

Toyonori Tanaka, President
K.K. Jikel

Date: 20/10/2006

Shigeko Honda, Director
Jikel American Center

Date: Oct. 31, 2006

Tatsuo Iwashara, Director
International Affairs Division
Jikel Group of Colleges

Date: 10/30/06