MEMORANDUM OF AGREEMENT
BETWEEN
JIKEI COMPANY, LTD.
AND
THE UNIVERSITY OF WEST FLORIDA

This Agreement ("Agreement") is made and entered into by and between the Jikei Co., Ltd., for and on behalf of the Jikei Group of Colleges, a private technical college group ("Jikei") and the University of West Florida, for and on behalf of the University of West Florida Board of Trustees, a public body corporate ("UWF") as of the ___ day of ________________, 2007.

WHEREAS, UWF and Jikei have established an educational partnership to provide cross cultural educational opportunities for students; and

WHEREAS, in furtherance of this partnership, UWF will host the Eleventh Annual United States-Japan Social Welfare Symposium on its campus January 18, 2008; and

WHEREAS, Jikei has agreed to fund the administrative costs of attendance for two of its colleges;

THEREFORE, in consideration of the mutual promises contained herein and other good and valuable consideration, the receipt and sufficiency of which is acknowledged by the parties, the parties agree as follows:

I. BACKGROUND
The Eleventh Annual U.S.-Japan Social Welfare Symposium will be held at the UWF Conference Center on January 18, 2008. The Symposium will be attended by approximately one hundred and twenty (120) participants from the U.S. and Japan, including fifty-eight Social Work students from the Tokyo College of Welfare ("TCW") and Saitama College of Welfare ("SCW") and approximately five teachers, travel escorts, and a keynote speaker from Japan. TCW and SCW students will attend a plenary session featuring keynote speakers representing the United States and Japan and then will participate in breakout sessions with UWF Social Work students to discuss topics that were researched prior to the sessions. The Symposium is open to all UWF faculty, staff and students as well as the local community.

The Symposium is intended to provide the participants with an understanding of and insight into the differences and similarities between the United States ("U.S.") and Japanese healthcare programs. This year's symposium will focus on Child Abuse from the Point of View of the Social Worker, Terminal Care for Elderly People, and Supporting the Self Sufficiency of the Disabled.
II. SYMPOSIUM ACTIVITIES
Symposium activities shall include the following:
   a. Registration
   b. Eleventh Annual U.S.-Japan Symposium
   c. Opening Remarks and Welcome Address
   d. Keynote Speeches from Japan and the U.S.
   e. Presentations by Japanese and U.S. students at 7 breakout sessions
   f. Lunch
   g. Summary of Panel Discussions

III. PAYMENT TERMS
   a. The preliminary estimated fee is $13,393.11 (see attached budget estimate) for this scheduled program. Total number of participants from Japan and the U.S. will be approximately two hundred (120).
   b. After the conclusion of the Symposium, Jikei will be invoiced based on the final cost of the project.

IV. RESPONSIBILITIES OF UWF
   a. UWF will provide adequate facilities for the Symposium and break-out sessions on January 18, 2008;
   b. UWF will provide adequate housing for special guest speakers from out of town, if any;
   c. UWF will provide one meal (lunch) and refreshments for attendees;
   d. UWF will provide transportation to housing facilities and the Symposium;
   e. UWF will provide simultaneous interpretation at the Symposium’s plenary session;
   f. UWF will provide consecutive interpretation at the break-out sessions;
   g. UWF will provide for the direct payment of necessary purchases for this event directly to vendors; these direct payments will be for meals, interpreters, printing materials, office supplies, and all necessary video and/or laptop computer equipment;
   h. UWF will provide a summary of the cost estimates to be attached with this agreement;
   i. UWF will issue an invoice detailing all final costs related to this agreement to Jikei after the conclusion of the Symposium.

V. RESPONSIBILITIES OF JIKEI
   a. Jikei will provide full payment upon receipt of the invoice for all final costs related to the Symposium.
IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates specified below:

JIKEI

Mr. Toyonori Tanaka
President, Jikei Co. Ltd.

Mr. Hideaki Hirata
CEO, Jikei Gakuen

UNIVERSITY OF WEST FLORIDA

Dr. Chula G. Kang
Interim Provost, University of West Florida

Dr. Angela Mccorvey
Interim Associate Vice President
Diversity and International Education
And Programs, University of West Florida

Shigeko Honda
Director, Jikei American Center
University of West Florida

Date
12/21/2007
12/19/2007
12/19/2007
IN WITNESS WHEREOF, the Parties have executed this Agreement on the dates specified below:

JIKEI

Mr. Toyonori Tanaka  Date
President, Jikei Co. Ltd.

Mr. Hideaki Hirata  Date
CEO, Jikei Gakuen

UNIVERSITY OF WEST FLORIDA

Dr. Chula G. King  Date
Interim Provost, University of West Florida

Dr. Angela McCorvey  Date
Interim Associate Vice President
Diversity and International Education
And Programs, University of West Florida

Shigeko Honda  Date
Director, Jikei American Center
University of West Florida
Estimate for 11th Annual Social Welfare Symposium
For Tokyo College of Welfare & Saitama College of Welfare
January 18, 2008

Meals $1,155.00
Coffee Break (120 @ $4.00 each = $480.00)
Box Lunch from the Nautilus Market on January 18
$6.75 x 100 = $675.00 (sales tax included in lunch price)

Translation $4,500.00
Akiko Endo - $.30 per word x 15,000 words
(Student papers and 1 keynote paper)

Interpreters $4,270.00
IPI (interpreter, equipment, shipping) = $3,920.00
Local interpreters for student paper presentation sessions
7 sessions @ $50 each = $350.00

Travel $489.00
Airfare for IPI interpreter = $400.00
Hotel for IPI Interpreter = $89.00

Duplicating/Copy/Printing $2,424.00
Symposium Student Papers Booklet (estimate) = $2,400.00
Symposium Program (2 pages @ $.06 per page x 150) = $24.00

Other $76.00
Table cloths/skirts (4 covered/skirted tables @ $19 each) = $76.00

Sub Total $12,914.00

Administrative Charges (3.71% of expenses) $479.11

Grand Total $13,393.11