The University of West Florida, for and on behalf of The University of West Florida Board of Trustees ("UWF") and the Universiteit Nyenrode, The Netherlands Business School ("Nyenrode") hereby agree to institute and implement an exchange program between the two institutions for the following purposes deemed to be mutually beneficial to both parties: (1) the exchange of graduate business students to include dual graduate degree program opportunities; (2) the development of faculty exchange possibilities for study, teaching, or professional development; (3) the development of joint research projects where interest and expertise warrant; (4) the cooperation on special projects to promote the economic/cultural linkage between Northwest Florida and The Netherlands.

A. Exchange of Students

By mutual agreement, UWF and Nyenrode may implement several kinds of student exchange programs including semester, full-year, special short-term courses of study focusing on the language and culture of the host institution, and joint or dual degree programs. Students from each institution may attend the other institution in accordance with the following general guidelines:

1. As far as possible, during an academic year, the number of students exchanged shall be equal. The total number of students to be exchanged in a given academic year will be determined by mutual consent of the appropriate administrative representatives of both institutions.

2. The home institution will screen and select its own applicants for the exchange program and submit all necessary application materials to the host institution by the application deadline. Students must meet all admission requirements of the host institution in order to be accepted for the exchange program.

3. For admission to regular semester coursework, students must exhibit satisfactory proficiency in the language of instruction at the host institution. Language proficiency requirements will be determined by the host institution.
4. Exchange students shall continue to pay tuition to their home institution during the period of exchange. The host institution shall not require tuition fees of exchange students. (Students may, however, be required to pay fees for special services, e.g. health insurance, identity cards, use of certain facilities. When possible, special service fees shall be waived by the host institution).

5. All exchange students must register and pay tuition and required fees at the home institution prior to departure on the exchange program.

6. Each institution will assist the students accepted for the exchange program in finding accommodation.

7. The host institution will provide all necessary documents for visa purposes. Students will be responsible for obtaining visas once they have received the necessary documents. Students will also be responsible for the following:
   (a) transportation to and from the host institution
   (b) textbooks, class materials, clothing and personal expenses
   (c) passports and visa costs
   (d) health insurance
   (e) housing costs
   (f) living expenses including local transportation costs

8. All academic credit will be awarded by the home institution. The host institution will provide the home institution with a transcript of each student's work within a reasonable time after the completion of the exchange program.

9. Students enrolled in the UWF-Nyenrode dual degree program will earn academic credit toward and receive degrees from both UWF and Nyenrode in accordance with the provisions of the "MBA/MSc in Management Dual Degree Program" guidelines and the UWF Presidential memorandum, both of which are appended to this agreement.

B. Exchange of Faculty

The institutions agree to explore possibilities for exchange of faculty and administrative/professional staff. Representatives of the appropriate academic departments will work out details of exchanges on an individual basis. The duration of these exchanges may be for one year, one semester, or shorter periods as determined by mutual consent of the appropriate administrators at both institutions.

Subject to available funding, the two schools will endeavor to provide office space, clerical help, and access to libraries and other departmental and university facilities to visiting faculty, as well as assistance in securing visas and housing accommodation on or near the campuses.
C. Individual and Joint Research Programs

The two parties will examine the possibilities of cooperating in research programs directed by individuals or by teams. This may involve exchange of staff or visits to share information and discuss project strategy. Each school will endeavor to provide suitable facilities for research.

D. Language/Culture Programs

Opportunities will be explored for special language/culture programs for faculty and staff at each institution.

E. Economic/Cultural Linkages

The parties will seek opportunities to establish and enhance linkages between business and cultural organizations in Northwest Florida and The Netherlands.

F. Commencement, Duration, and Termination of the Agreement

This agreement will become effective on a date chosen by agreement between the President of the Nyenrode and the Executive Vice President of the University of West Florida. The agreement will remain in effect until terminated by one of the parties. Termination of the agreement will take effect six months after notice has been served by one party expressing the desire to end collaboration. In the event of the termination of the agreement, each institution will endeavor to serve the interests of students already enrolled in the program.

Karel Van Miert  
President  
Universiteit Nyenrode

Dr. Parks Dimsdale  
Executive Vice President & Provost  
The University of West Florida