Memorandum of Understanding between
the University of West Florida and
Pensacola Junior College

The University of West Florida ("UWF") and Pensacola Junior College ("PJC") have had a long history of cooperation and creative development. Each institution of higher education has a strong commitment to utilizing their resources in a manner that will best serve the Pensacola and Northwest Florida. During the last academic year, faculty at both institutions have collaborated to address how PJC's formation of a Center for Teaching Excellence can support UWF's interest in the development of programming for high school youth in alternative education programs and enhance teacher preparation.

As part of its mission, PJC's Center for Teaching Excellence will help develop highly qualified teachers by providing training experiences under the direction of highly qualified master teachers at the PJC Adult High School. PJC and UWF faculties will cooperate in this endeavor. It will also enable the pre-service teachers in the accelerated Education Preparatory Institute to have an opportunity to both observe and conduct teaching training at PJC Adult High School, consistent with their program of study, as appropriate. To this end, extensive placement of technology and renovation will take place within PJC's Adult High School to create a professional development school.

To achieve this goal, the developers of this agreement have identified these overall objectives that will serve to meet the goals of the two institutions:

1) Establishment of a relationship between UWF and PJC that will allow UWF students and faculty to use the Center for Teaching Excellence facilities for observation, pre-service teaching, practica, and research to enhance the education profession and better serve at-risk youth.

2) Establishment of a PJC faculty development program that will enable UWF student teachers to be placed at PJC Adult High School under the direction of highly qualified master teachers.

3) The development of a 2+2+2 program that will provide PJC Adult High School students with the needed supports to achieve their career potential thru a seamless system of career development that incorporates educational experiences at each of the educational institutions.

4) The development of training materials that are consistence with the Career Pathway to Independence Model and that will enable other institutions to implement replication of the model.
Responsibilities, shared and individual:

Pensacola Junior College will:

- Coordinate the placement of pre-service teachers enrolled in appropriate UWF Teacher Preparation programs in classes at PJC Adult High for student teaching purposes;
- Furnish PJC faculty who:
  a. possess the subject certification required by the Florida Department of Education for the courses in which the pre-service student teachers will be supervised; and,
  b. have completed the clinical educator training required by the School District of Escambia County prior to placement of pre-service student teachers;
- Assign student teaching candidates referred to it by UWF to appropriate and qualified PJC Adult High School faculty. Students failing to demonstrate professional conduct may be dismissed at PJC’s discretion.
- Furnish classrooms within the PJC Adult High School that are properly equipped with equipment and technology necessary for teaching subject matter;
- Provide office space and telephone to UWF researchers at PJC Adult High School.
- Maintain the Florida accreditation of PJC Adult High School;
- Conform to the standards that have been developed by the National Association of Professional Development Schools.

The University of West Florida will:

- Provide pre-service teachers from its programs for appropriate placement within PJC’s Adult High School;
- Assist PJC Adult High School faculty in obtaining Florida Department of Education credentials needed for the direction of pre-service student teachers; to include but not be limited to Clinical Educator Training and tutorial assistance if applicable.
- Develop an incentive plan for PJC Adult High School faculty to obtain appropriate advanced degrees; Such plan will address the feasibility of tuition waivers or grant of credit for PJC Adult High faculty members who supervise UWF student teachers.
- Develop a plan by which PJC Adult High School faculty who possess appropriate advanced degrees and are working with UWF pre-service teachers will be granted adjunct appointments at both UWF and PJC; and,
- Develop and implement a research design that will test the value of matched alternative education students on variables that are considered by both UWF and PJC staff to be considered indicators of career success and social adjustment. This research is subject to the approval of a joint UWF/PJC Project Review Committee and must adhere to the established requirements of both PJC and UWF.
Both Pensacola Junior College and University of West Florida will:

- Co-Develop Career Pathways opportunities and curriculum. As with all curriculum changes, such development is subject to Florida Department of Education standards and appropriate review by PJC’s Curriculum Council.
- Collaborate on future curriculum changes, program additions or deletions subject to the prescribed high school course of study adopted by the Florida Department of Education.
- Develop appropriate future grant and contract development that is consistent with the goals outlined in this agreement. It will be the responsibility of the grant developers to inform the lead representatives of PJC and UWF of grant development activities. Each institution will have the opportunity to enter into a contract with the other if one receives a future grant from a governmental or foundation source.
- Jointly develop community, regional, state and national publicity related to the project. Publicity developed will refer to the project and related projects as a cooperative between PJC and UWF.
- Assist each other in any reviews required by state and national accreditation organizations.
- Collaborate on future addition or replacement of equipment or technology used within the classroom or teaching labs. Any equipment or technology purchased will remain the property of the respective institution.
- Meet at the end of each semester (Fall and Spring) annual to assess and evaluate the program as well as collaborate on curricular, program or other changes as deemed necessary to maintain or improve the partnered program.

The terms of the foregoing Memorandum of Understanding are intended to outline the collaborative efforts that each institution will make toward the program, however, this Agreement shall not be deemed by either party to be a binding contract. In the event that the parties decide to be bound by an Agreement, they shall negotiate and execute a contract on such terms as they deem necessary.

University of West Florida
By: [Signature]
Name: Dr. Chula G. King
Title: Provost
Date: 3/17/08

Pensacola Junior College, FLORIDA
By: [Signature]
Name: G. Thomas Delaino
Title: President
Date: March 28, 2008

Approved as to Form and Legality:

By: Thomas J. Gilliam, Jr. - Attorney
For Pensacola Junior College