The Office of
Research & Graduate Studies
and
The Controller’s Office

presents
UWF Sponsored Research
Pre- and Post-Award Activities

Planned Merger
Introduction

- Significant financial and operational advantages
- Few disadvantages
Advantages

- Improvement in services
- Reduction of cost
- Improved funding control and management
- Improved human relations
- Decreased institutional liability
Disadvantages

- Relocation of personnel requires planning, added expense, and some disruption of office operations
- Post move operations require review and evaluation of workload distribution
- Training of personnel assuming new or changed functions
Considerations

- Establish a team with a team leader to implement the transition
- Determine functions and funding to be transferred
- Determine staff to be transferred
- Set the effective date of transition
- Establish a timetable of “things to do”
Considerations (cont’d)

- Move over a weekend to minimize disruptions
- Identify essential job functions and responsibilities of transitioned employees
- Schedule staff meetings (pre- and post-move) for questions and input and to facilitate ease in the transition
Merger Committee

- Chair: Sandra VanderHeyden
- Advisor: Janice Woody
- Members: Elizabeth Benchley, Dan Kaczynski, Dennis Overhalser, Doyle Pitts, Carol Rafalski
Status of Merger Activities

- Functions and personnel to be transferred identified
- Timetable of “things to do” underway
- Challenges identified and remedied
- Space identified and resources procured
- Effective date of merger
- Financial considerations
Office of Research and Graduate Studies

Organization Chart
Conclusion

Advantages of merging pre- and post-award sponsored program functions outweigh the disadvantages:

- Improved service
- Efficiency
- Timeliness
- Flexibility in operations
- Cost savings
Questions or comments?

Thank You