MEMORANDUM OF AGREEMENT

TO: Dr. Morris Marx, President
   The University of West Florida

FROM: James A. Richburg, President
       Okaloosa-Walton Community College

DATE: July 1, 2002

SUBJECT: Administrative and Instructional Assignment for the
         OWCC/UWF AA to BA Program

Introduction

Based on recommendations from program administrators, the following items are
agreed to for the assignment of Dr. Dirk Dunbar to work as the Director of the
Interdisciplinary Humanities AA to BA Program based at The Arts Center of the OWCC
Campus in Niceville, Florida:

1. Dr. Dunbar will perform selected administrative and instructional duties for UWF
   in the OWCC/UWF AA to BA Program during the twelve-month calendar year.

2. Dr. Dunbar will teach 18 credit hours within the same twelve months for
   Okaloosa-Walton Community College.

3. The university will reimburse Okaloosa-Walton Community College $39,655.00
   for the administrative and instructional time for Dr. Dunbar. (This represents 50%
   of Dr. Dunbar's OWCC salary and benefits.)

4. Personnel associated with the program at OWCC such as the office assistant
   and the marketing staff will report directly to Dr. Dunbar.
5. Dr. Dunbar will report to Dr. Cliff Herron for all OWCC matters and will report directly to the UWF Dean of Arts and Sciences with coordination through the appropriate department chairs on the Pensacola Campus.

6. Dr. Dunbar will be assigned a departmental budget from the university and will work directly with Belinda Day and the department chairs as necessary to implement the budget.

7. The effective date of the Agreement is July 1, 2002. This Agreement may be renewed on an annual basis by the college and the university.

Morris Marx, President
The University of West Florida

James R. Richburg, President
Okaloosa-Walton Community College
MEMORANDUM OF AGREEMENT

TO: Dr. John Cavanaugh, President
The University of West Florida

FROM: James R. Richburg, President
Okaloosa-Walton Community College

DATE: June 25, 2003

SUBJECT: Administrative and Instructional Assignment for the
OWCC/UWF AA to BA Program

Introduction

Based on recommendations from program administrators, the following items are
agreed to for administration of the AA to BA Program and for the assignment of Dr. Dirk
Dunbar to work as the Director of the Interdisciplinary Humanities AA to BA Program
based at The Arts Center of the OWCC-Campus in Niceville, Florida.

1. Dr. Dunbar will perform selected administrative and instructional duties for UWF
in the OWCC/UWF AA to BA Program during the twelve-month calendar year.
The specific determination of these duties will be made by the UWF Provost
and/or Dean of Arts and Sciences.

2. Dr. Dunbar will teach 18 credit hours and perform selected site-based
administrative duties related to the AA to BA within the same twelve months for
Okaloosa-Walton Community College.

3. The university will reimburse Okaloosa-Walton Community College $40,335.50
for the administrative and instructional time for Dr. Dunbar. (This represents 50% of
Dr. Dunbar’s OWCC salary and benefits.)

4. Personnel associated with the program at OWCC such as the office assistant will
report directly to Dr. Dunbar.
5. Dr. Dunbar will report to Dr. Cliff Herron for all OWCC matters and will report directly to the UWF Dean of Arts and Sciences (or designee) for UWF matters. The UWF Dean of Arts and Sciences (or designee) will facilitate coordination of AA to BA activities with the appropriate department chairs on the UWF Pensacola Campus.

6. The AA to BA program at OWCC will be assigned a departmental budget from the University. AA to BA expenditures (including faculty/staff assignments) will be initiated by Dr. Dunbar and approved by Dr. Herron and the UWF Dean of Arts and Sciences (or designee.)

7. Class schedules and instructional assignments will be approved by Dr. Herron and the UWF Dean of Arts and Sciences (or designee.)

8. AA to BA program goals, administrative policies, curriculum and student procedures will be reviewed and monitored by The Program Advisory Committee, with committee membership appointed by the two Presidents.

9. This Agreement will cover the period July 1, 2003 through June 30, 2004. This Agreement may be renewed on an annual basis by the college and the university.

John Cavanaugh, President
The University of West Florida

James R. Richburg, President
Okaloosa-Walton Community College
Office of Vice President for Instruction

April 2, 2004

Dr. Wesley J. Little
Interim Provost
Office of Academic Affairs
University of West Florida
Building 10, Room 210
11000 University Parkway
Pensacola, FL 32514

Dear Wes,

Attached are the two original copies of the Cooperative Program in Interdisciplinary Humanities Two-Plus-Two Agreement between UWF and OWCC signed by Dr. Richburg. Please return one copy to us with Dr. Cavanaugh's signature and retain one copy for your file.

Do not hesitate to call if you have any questions or need anything further.

Sincerely,

Jill J. White, Ed.D.
Vice President for Instruction

JW/pm

Enclosure
Cooperative Program in Interdisciplinary Humanities
Two-Plus-Two Agreement

The University of West Florida Board of Trustees (UWF) and Okaloosa Walton Community College (OWCC) agree to establish a cooperative degree program entitled Interdisciplinary Humanities. The 2+2 program will allow students to complete the first two years of the program through OWCC and the second two years through UWF. Students completing the curriculum may earn both the Associate of Arts and Bachelor of Arts degrees, all on-site at the Niceville Campus of OWCC. Throughout their study, students will utilize the instructional and performing facilities of the Arts Center at OWCC. The Cooperative Program in Interdisciplinary Humanities Two-Plus-Two Agreement replaces the UWF and OWCC Cooperative Program in Interdisciplinary Arts Letter of Agreement executed by the parties on or about June 19, 2000.

Curriculum

The basic program content and requirements will be commensurate with those of the Interdisciplinary Humanities bachelor's degree program on the UWF main campus. Students will be able to access a complete bachelor's degree program - both upper and lower division courses - on site at OWCC.

Exceptions to established degree requirements must be approved by the appropriate UWF and/or OWCC personnel. The basic program outline follows.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>CREDITS</th>
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<tbody>
<tr>
<td>Freshman/Sophomore Years (OWCC)</td>
<td></td>
</tr>
<tr>
<td>General Education Courses</td>
<td>36 Semester Credits</td>
</tr>
<tr>
<td>Electives/prerequisites</td>
<td>24 Semester Credits</td>
</tr>
<tr>
<td>Associate of Arts Degree</td>
<td>60 Semester Credits</td>
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<td></td>
<td></td>
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<tr>
<td>Junior/Senior Years (UWF)</td>
<td></td>
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<tr>
<td>Major Coursework from Area of Emphasis</td>
<td>45 Semester Credits</td>
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<tr>
<td>Junior Junior Seminar</td>
<td>3 Semester Credits</td>
</tr>
<tr>
<td>Senior Senior Seminar</td>
<td>3 Semester Credits</td>
</tr>
<tr>
<td>Community Internship</td>
<td>3 Semester Credits</td>
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<tr>
<td>Upper Upper Division electives</td>
<td>6 Semester Credits</td>
</tr>
<tr>
<td></td>
<td>60 Semester Credits</td>
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</tbody>
</table>

Bachelor of Arts Degree - Interdisciplinary Humanities 120 Semester Credits
Courses offered each term will be jointly determined by the appropriate OWCC and UWF staff members and approved by the UWF Dean of Arts and Sciences (or designee) and the OWCC Division Director for Humanities, Fine and Performing Arts. In order to provide students with continued access to performances, studio classes, and applied music and dance opportunities, upper and lower division courses may be co-listed (taught as combined sections) on an as needed basis.

Students

Normally, new students will begin the program as AA degree-seekers at OWCC, subject to the usual OWCC admission standards and to applicable audition requirements for selected performance and applied classes. For reporting purposes, students may also declare their intent to pursue the bachelor’s degree at UWF while completing the associate’s degree at OWCC. Upon completion of the AA degree, students will transfer to UWF, subject to the usual admission requirements. With appropriate approvals, lower division students beginning their studies at UWF may register for OWCC classes as transient students or may transfer to OWCC. Eligible students may also seek admission to UWF through the University’s Early Admission option. Students who do not complete the A.A. degree may continue their studies at UWF as transfer students subject to the usual admission requirements.

Matriculation, tuition, lab fees, and FTE generated will accrue to the institution awarding the credits.

Faculty/Personnel

In general, lower division courses will be taught by OWCC faculty members and upper division courses will be taught by UWF faculty. However, upon written approval by the other institution, OWCC faculty members may also teach selected upper division courses and UWF faculty members may teach selected lower division courses. Normally the home institution will determine teaching schedules for faculty participating in the program. Schedules for part-time faculty teaching for both OWCC and UWF shall be scheduled through a consultative process by the two institutions. Instructional assignments for UWF courses will be approved in advance by the UWF Dean of Arts and Sciences (or designee.) Instructional assignments for OWCC courses will be approved in advance by the OWCC Vice President for Instructional Services (or designee).

When an OWCC faculty member teaches a UWF course, the arrangement may be accomplished through any of the following methods:

   a) the faculty member assumes the instructional responsibilities as part of his/her OWCC workload and UWF will compensate OWCC for the proportionate salary and benefits;

   b) the faculty member assumes the instructional responsibilities as part
of his/her OWCC workload and UWF will provide a qualified instructor to "back fill" the proportionate course load for OWCC (faculty exchange); the faculty members are compensated as usual by their home institution;

c) the faculty member assumes instructional responsibilities in addition to his/her OWCC workload and is compensated directly by UWF.

When a UWF faculty member teaches an OWCC course, the arrangement may be accomplished through any of the following methods:

a) the faculty member assumes the instructional responsibilities as part of his/her UWF workload and OWCC will compensate UWF for the proportionate salary and benefits;

b) the faculty member assumes the instructional responsibilities as part of his/her UWF workload and OWCC will provide a qualified instructor to "back fill" the proportionate course load for UWF (faculty exchange); the faculty members are compensated as usual by their home institution;

c) the faculty member assumes instructional responsibilities in addition to his/her UWF workload and is compensated directly by OWCC.

UWF and OWCC will provide on-site faculty, administrative and career service staff sufficient to support the program. Unless otherwise agreed, the home institution is responsible for employee compensation and benefits.

**Administration and Operations**

Program procedures, articulation policies, course scheduling, and related issues will be resolved by a Program Committee, with recommendations forwarded to the appropriate institution as needed. Committee membership will include members from UWF and OWCC, as appointed by the two Presidents.

UWF students may attend and participate in Arts Center events/activities under the same guidelines as OWCC students.

UWF students will have full access to the student support services of the OWCC/UWF Fort Walton Beach Campus.

**Equipment and Facilities**

Classrooms, labs, program administration space and faculty offices will be provided by OWCC, with the Arts Center and the Visual Arts Building designated as the primary program space.
During the initial development stages of the program, OWCC will receive no overhead or facilities use fees for the program space utilized by UWF; however, UWF will fund a limited amount of capital improvement/minor renovation and remodeling needed to implement the cooperative program.

Photocopying and telephone services will be provided by OWCC through a separate agreement reflecting the same arrangements provided at the Fort Walton Beach Joint Campus.

Unless otherwise agreed to, equipment purchased by UWF for use in the program will remain the property of UWF and equipment purchased by OWCC for use in the program will remain the property of OWCC, with maintenance and replacement the responsibility of the home institution.

University of West Florida
Board of Trustees

Provost

Date 4/7/04

Okaloosa Walton Community College

President James R. Nichburg

Date March 16, 2004

APPROVED AS TO FORM AND LEGALITY:

UWF ATTORNEY