This Agreement is made and executed in duplicate by and between Workforce Escarosa, Inc., whose address is 9111 Sturdevant Drive, Pensacola, Florida, 32514, hereinafter called Escarosa, and University of West Florida Board of Trustees, whose address is 11000 University Parkway, Pensacola, Florida, 32514-5750, hereinafter called UWF.

1. PROVISIONS OF THE AGREEMENT

The two parties to this Agreement do hereby agree:

1. This Agreement is effective as of the date signed by all parties concerned and shall expire on June 30, 2008.

2. This Agreement may be terminated by either party upon 30 days written notice. In the event of termination for convenience, UWF will be entitled to receive payment for delivery of all services incurred prior to the termination date. Termination of this Agreement shall not result in any interruption of training services for the referred individuals. Modification to this Agreement shall be in writing and agreed to by both parties.

3. This Agreement may be renewed by mutual written agreement by both parties prior to the expiration date.

4. UWF agrees to honor an approved Individual Training Account (ITA) voucher issued by or on behalf of Escarosa. UWF further agrees to provide the education and training services as indicated on the ITA and to invoice Escarosa for the training and services delivered. Escarosa will make payment for the invoiced costs for all ITAs issued by its designated Workforce Investment Act (WIA) Program Service Provider. Payment will be made to UWF within 30 days of receipt of invoice.

5. Issuance of an ITA will be based upon eligibility, customer choice, and appropriateness of training based on a comprehensive assessment and funding availability.

6. The WIA Program Service Provider will specify the name of the program participant; identify the occupational skills training (OST) program for which enrollment is authorized; and complete the ITA, indicating the semester/term tuition costs, other training-related expenses, applicable ITA, Pell Grant, and scholarship caps and balances, etc. A copy of the ITA is attached to this agreement.

7. Eligible individuals referred to UWF may only be enrolled in the approved OST program as specified on the ITA. UWF shall deliver OST in accordance with the approved training program as included in the vendor application and shall notify Escarosa of any changes in the required courses, program costs, length of training or licensing requirements as soon as possible.

8. All applicable UWF add/drop deadlines and requirements will apply to the ITA. UWF shall, in conformity with the general refund policies of the institution, refund any tuition and fees which have been paid for individuals who drop out of courses prior to the deadline for drops and withdrawals. Any refund will be made directly to the Workforce Escarosa.
9. If applicable, PELL Grant dollars must be applied first to all tuition costs before ITA funds can be applied to tuition expenses. UWF shall evaluate the WIA participant for other financial aid normally available to other students, in a manner consistent with all other students. Students eligible under WIA may not be unlawfully discriminated against based solely on their eligibility for WIA. Financial Aid awards should not be altered or reduced based on student’s eligibility for WIA. This shall include financial assistance programs under Title IV of the Higher Education Act (HEA). UWF shall ensure that WIA funds provided are in addition to other funds. UWF is responsible for providing internal controls to prevent any duplicative payments of tuition with federal funds.

10. ITAs will be issued for a specific time period (normally one semester or quarter) and will be capped at up to $5,000 per fiscal year. Each ITA will specify the cap amount for the specific program in which the individual will enroll.

11. Each WIA applicant interested in an Occupational Skills Training program that costs more than the Escarosa ITA financial cap provides will be referred to the appropriate training institution (in this case, UWF) for financial information, advice, and assistance. The training institution and applicant will jointly develop and sign a financial plan that covers the full cost of the training – especially that portion exceeding the ITA’s $5,000 per year cap. All possible funding sources (e.g., Pell Grant, other federal/state educational grants, scholarships, etc.) must be considered. Student loans should be the exception to the rule and then applied only as a last resort. UWF must ensure that each applicant is fully advised of his/her obligations towards all grants, scholarships, loans, etc. and the impact of his/her not meeting those obligations. The applicant will then provide a copy of the financial plan to his/her WIA Program career manager for final approval prior to an ITA being issued.

12. UWF shall refer any individual who is unable to continue the specified training back to his/her WIA Program career manager for applicable services.

13. UWF agrees to make available for review during normal business hours any records pertaining to this agreement to any duly authorized local, state and/or federal monitors, auditors, and/or representative.

14. Escarosa will notify UWF of any changes in legislation, regulations or state directives that may impact this Agreement.

II. PERFORMANCE PAYMENTS

Florida law calls for Workforce Development Regions to establish a performance payment system for educational institutions that train adult and dislocated workers in OST through the Workforce Investment Act (WIA). Training institutions are eligible to receive a performance-incentive payment upon evidence of performance of specific performance benchmarks as approved by the Escarosa. This payment is in addition to the
costs incurred through an ITA to cover tuition and Workforce Escarosa financial support against participant fees, books and other required training-related expenses. The performance incentive payment will only be made upon documented evidence of performance of the benchmarks.

1. In the case of this ITA Agreement, UWF is eligible for a $100.00 payment for each WIA participant that completes his/her WIA-approved training program and receives his/her Teacher Certification. A Credential performance outcome is credited upon receipt of a copy of the certificate.

2. UWF is eligible for a $150.00 payment for each WIA participant who earns his/her Teacher Certification and enters into training-related, unsubsidized employment. An Entered Employment performance outcome is credited when a participant is documented as working in the calendar quarter following the quarter in which he/she was placed to employment (e.g., a participant is placed to employment on April 21, 2006 must be documented as working for at least one day during the July 1 – September 30, 2006 quarter).

3. The maximum performance incentive payment per participant will not exceed $250.00.

4. WIA Program Career Managers and UWF staff must coordinate WIA participant successes to ensure that performance outcomes are properly documented.

5. All performance incentive payments are contingent on the availability of funds. If Escarosa determines that funding is not available, UWF will be notified in writing with an effective date for termination of these payments. All performance achieved up to the effective date shall be paid by Escarosa.

IN WITNESS WHEREOF, the agents of the University of West Florida and Workforce Escarosa, Inc. hereby certify that they have full authority to, and in accordance therewith on behalf of their respective principals, have executed this Individual Training Account Agreement.

UNIVERSITY OF WEST FLORIDA
BOARD OF TRUSTEES

By: [Signature]
Dr. Sandra M. Flake
Title: Provost
Date: 8/18/06

WORKFORCE ESCAROSA, INC.

By: [Signature]
Title: Executive Director
Date: 8/9/06

Approved As To Form And Legality:

[Signature]
UWF Attorney
WORKFORCE ESCAROSA, INC.

(APPROVED TRAINING PROVIDER)
WORKFORCE INVESTMENT ACT (WIA)
INDIVIDUAL TRAINING ACCOUNT (ITA)

APPLICABLE SCHOOL SEMESTERS/QUARTERS: _______ - _______
(Month/Year) (Month/Year)

WIA PARTICIPANT'S NAME: ____________________________ SSN: ______ __________

WIA PROGRAM (Circle One): 1 - ADULT / OLDER YOUTH 2 - DISLOCATED WORKER

TRAINING PROGRAM: _________________________________

TRAINING START DATE: _______ PROJECTED COMPLETION DATE: _______
(Month/Year) (Month/Year)

ITA CAP: _______ ITA BALANCE: _______
PELL GRANT CAP: _______ PELL GRANT BALANCE: _______
SCHOLARSHIP CAP: _______ SCHOLARSHIP BALANCE: _______

OTHER FINANCIAL SOURCE(S):

OTHER FIN. CAPS: (a) _______ (b) _______ (c) _______
OTHER FIN. BALANCE(S): (a) _______ (b) _______ (c) _______

SEMESTER/TERM TUITION: ______

OTHER ESTIMATED TRAINING-RELATED EXPENSES (not to include Supportive Services):
FEES: _______ TOOLS: _______ UNIFORMS: _______
OTHER: _______ Specify: _______ TOTAL: _______

NOTE: CAREER MANAGERS MUST COORDINATE CLOSELY WITH TRAINING PROVIDER FINANCE
STAFF AND THE WORKFORCE ESCAROSA SUPPORTIVE SERVICES SPECIALIST TO ENSURE
THAT ALL FINANCIAL SUPPORT BALANCES ARE ACCURATE AND ALL TRAINING COSTS ARE
PROPERLY IDENTIFIED, DOCUMENTED, AND PROCESSED FOR PAYMENT. PELL GRANT
DOLLARS MUST BE EXHAUSTED BEFORE ITA DOLLARS ARE APPLIED TO TUITION.

WIA Participant Signature ____________________________ Date _______

Career Manager Signature ____________________________ Date _______

This form – together with a copy of the participant’s trial schedule, PELL Grant Report, and
financial plan (if applicable) – must be attached to a copy of the executed Training Vendor ITA
Agreement. The original package will be filed in the participant’s WIA record. Copies will be
provided to the Training Provider to support the registration, enrollment, and payment processes
and to the Workforce Escarosa Supportive Services Specialist/Accounting Office. Actual invoices
must be submitted to the Workforce Escarosa Accounting Office via the Career Manager and/or
Supportive Services Specialist for payment.

REVISED 12/13/02
WIA PARTICIPANT FINANCIAL PLAN

TRAINING INSTITUTION: ____________________________________________

APPLICABLE TRAINING PERIOD: ________________________________

TRAINING PROGRAM: ____________________________________________

WIA PARTICIPANT'S NAME: __________________________ SSN: ___________

PERIOD'S TRAINING COSTS:  
- TUITION
- FEES
- BOOKS
- TOOLS
- OTHER

Specify:

MATERIALS
UNIFORMS

TOTAL COST __________

DESCRIPTION OF FINANCIAL RESOURCES TO SUPPORT TRAINING

<table>
<thead>
<tr>
<th>RESOURCE</th>
<th>AMOUNT</th>
<th>ACQUIRED</th>
<th>EXPENSES COVERED</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>YES/NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES/NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES/NO</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>YES/NO</td>
<td></td>
</tr>
</tbody>
</table>

WIA ITA *

TOTAL TRAINING COSTS COVERED BY THE ABOVE RESOURCES: __________

COMMENT: _______________________________________________________

* MAXIMUM VALUE OF WIA ITA IS THE LESSER OF $5,000 OR TOTAL PROGRAM TRAINING COST, PER YEAR. WIA PARTICIPANTS MUST APPLY FOR PELL GRANTS IF APPLICABLE TO THE TRAINING PROGRAM. PELL GRANT FUNDS MUST BE FULLY EXPENDED BEFORE WIA ITA DOLLARS CAN BE APPLIED TO TUITION.

Together, we—the training institution and WIA participant—certify that the above Financial Plan has been developed and agreed to in support of the WIA participant's occupational skills training. We understand that PELL Grant funds take precedence over WIA ITA funds for tuition; we acknowledged the need to clearly identify, document, and coordinate all training requirements and costs with the WIA Career Manager prior to establishing financial commitments, and we understand that the Financial Plan and revisions thereto must be submitted to the WIA Career Manager for pre-approval before an ITA is issued and/or continued.

WIA PARTICIPANT SIGNATURE __________________________ DATE __________

TRAINING INSTITUTION STAFF SIGNATURE __________________________ DATE __________

WIA CAREER MANAGER SIGNATURE FOR APPROVAL __________________________ DATE __________

Revised 02/19/03